

BOARD OF VARIANCE APPLICATION

BUILDING DIVISION inspections@langleycity.ca 604-514-2804

PRIOR TO ACCEPTING A BOARD OF VARIANCE APPLICATION, A COMPLETE BUILDING PERMIT APPLICATION SUBMISSION IS REQUIRED

PROPERTY INFORMATION

Address: _____

Legal Description: _____

Lot #: _____ PID: _____ Folio: _____

APPLICANT INFORMATION

Applicant Name: _____

Phone: _____ Cell: _____ email: _____

Address: _____ City: _____ Province: _____ Postal: _____

Owner Name (if different from Applicant Name): _____

Phone: _____ Cell: _____ email: _____

Address: _____ City: _____ Province: _____ Postal: _____

VARIANCE REQUEST DETAILS

BRIEF DESCRIPTION OF PROPOSED VARIANCE:

(this does not replace the required written submission defining the relief being sought and the undue hardship)

OTHER SIDE MUST BE COMPLETED PRIOR TO APPLICATION



Any personal information collected on this form will be managed in accordance with the Freedom of Information and Protection of Privacy Act. Direct enquiries, questions, or concerns regarding the collection, use, disclosure, or safeguarding of personal information associated with this form to: Head of Freedom of Information, City of Langley, 20399 Douglas Crescent, Langley, BC V3A 4B3, info@langleycity.ca or 604.514-4591

VARIANCE REQUEST DETAILS CONTINUED

APPLICATION CHECKLIST:

The following are to be submitted at the time of this application:

- Application Fee.
- Completed Board of Variance Application Form.
- Written statement, signed by the owner, setting out in detail the undue hardship and the relief sought.
- Two complete sets of architectural design drawings reduced in size to 11" X 17".
- A site plan showing all buildings on the property complete with setbacks to property lines and the proposed setback variance.

Where construction has begun (related to the BOV application), a legal survey is required including proposed height relaxations.

- Letter of Authorization (if the application is submitted by an agent, not the Registered Owner, written authorization from the owner must accompany the application).

I/We have attached to this application the attachments required along with the application fee and hereby agree to submit further information deemed necessary for processing this application.

Further, I hereby acknowledge that all information, including personal information, contained on this document may be made available to the public subject to the FOI Act. Should you wish your personal information to be redacted from the document before publication, please advise as soon as possible.

Name of Applicant:	Signature:	Date:
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