

MULTI-FAMILY BUILDING APPLICATION

BUILDING DIVISION inspections@langleycity.ca 604-514-2804

LOCATION & PROPERTY INFORMATION

Construction Address: _____ Unit #: _____

Legal Description: Lot _____ DL _____ SEC _____ TWN _____ Plan: _____

TYPE OF WORK PROPOSED

New Bldg. Addition Alterations Construction Value: \$ _____

Please describe the scope of work proposed: _____

ADDITION / ALTERATION: Is there an existing Fire Sprinkler Yes No Is there a fire alarm system: Yes No

FOR NEW MULTI FAMILY DWELLINGS ONLY:

No. of floors _____ # Total Units: _____ # Adaptable Units: _____ # Accessible Units: _____

Strata Rental

Heating: Forced Air Hot Water Radiant Hot Water Bsbd Fuel: Gas Electrical

Please describe the scope of work proposed: _____

CONTACT INFORMATION

INSPECTION CONTACT EMAIL: _____

Applicant Company Name: _____ Contact Person: _____

Phone: _____ Cell: _____ email: _____

Address: _____ City: _____ Province: _____ Postal: _____

Owner Name: _____ Contact Person Name: _____

Phone: _____ Cell: _____ email: _____

Address: _____ City: _____, Province: _____, Postal: _____

Building Contractor Company Name: _____,

Contact Person : _____ Business Licence #: _____

Phone: _____ Cell: _____ email: _____

Address: _____ City: _____ Postal: _____ Postal: _____

Tenant Business Name: _____ Contact Person: _____ Phone: _____

Plumbing Contractor

Company Name: _____ Contact Person: _____

Address: _____ City: _____ Phone: _____

email: _____ T.Q # _____ Business Licence #: _____

New or Relocated Plumbing Fixtures:

Toilets _____ Basins _____ Bath Tubs _____ Showers _____ Sinks _____ Dishwasher _____ Refrigerator _____

Clothes Washer _____ Laundry Tubs _____ HWT _____ FD _____ BFP _____ Hose Bib _____

Other _____

Any personal information collected on this form will be managed in accordance with the Freedom of Information and Protection of Privacy Act. Direct enquiries, questions, or concerns regarding the collection, use, disclosure, or safeguarding of personal information associated with this form to: Head of Freedom of Information, City of Langley, 20399 Douglas Crescent, Langley, BC V3A 4B3, info@langleycity.ca or 604.514-4591

PLEASE ENSURE YOU COMPLETE THE CHECKLIST OVER
NOTE: An appointment is required for submittal of New Construction



BUILDING PERMIT APPLICATION CHECKLIST

All plans and information submitted must be of an appropriate scale with sufficient detail to establish compliance with the building code and the bylaws of the city. The plans are to be **legible** and of **suitable quality** for archival storage. **If you are unable to draw appropriate plans, then you must obtain the services of a qualified person.** Drawings will be accepted in either metric or imperial, but all documentation must be consistent throughout in one standard only.

DRAWINGS

Provide 2 sets of the following drawings (collated in order per list below)

	Required	Provided	N/A
Architectural			
Structural			
Mechanical			
Plumbing			
Fire Suppression (Performance Specification or Full Design Drawings)			
Electrical			
Site Service/Civil			
Landscaping			
Geotechnical (for any under pining, shoring or deep excavations)			

LETTERS OF ASSURANCE, BC Building Code Schedules A & B's

Schedule A			
Schedule B & Professional Proof of Insurance (Form 2)			
Architectural			
Structural (Designated Structural Engineer if applicable)			
Mechanical			
Plumbing			
Fire Suppression			
Electrical			
Civil			
Geotechnical			
Landscaping Schedule L1 & L2			

OTHER:

Application Fee			
Title Search (within 48 hours of permit application – obtain from BCLTSA office)			
Agent Authorization Form			
Owner's Acknowledgement (Form 1)			
Approach to Code Compliance and Building Code analysis			
Alternative Solution Proposals (if applicable) (2 copies and 1 PDF) c/w Application Form & Fee			
Soils Report (Two Copies)			
Energy Design Verification Report			
Construction Fire Safety Plan (PDF for Fire Dept)			
Site Disclosure Statement (SDS)			
Fraser Health Authority approval (if applicable)			
Langley Regional Airport Approval (re building height and/or cranes) (if applicable)			
HPO Warranty Form			
Apply to Engineering Department for estimate to upgrade services (applicable to projects with a construction value of \$200,000.00 or greater)			
Application fee to be paid at time of application			

I hereby make an application for a Building Permit in accordance with the information stated above and declare that the information provided is complete. In consideration of the granting of the permission applied for, I/we hereby agree to indemnify and keep harmless the City of Langley against all claims, liabilities, judgments, costs and expenses of whatsoever kind, which may in any way accrue against the said City in consequence of, and incidental to, the granting of this permit, and I/we agree to pay the cost of repairing any damage to the sidewalk and/or curb by reason of the building operations in respect of which this permit is applied for, and I/we further agree to conform to all requirements of the building by-law and all other statutes and bylaws in force in the City of Langley, and I/we further acknowledge that the City accepts no responsibility for the accuracy of the information contained herein. I understand that payment of fees or acceptance of application does not guarantee that a building will be issued.

Name of Applicant: _____

Signature: _____

Date: _____

COMPLETE APPLICATIONS WILL ENSURE A MORE TIMELY REVIEW AND ISSUANCE.
INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.