

Office use only LICENSE APPLICATION FEE:	ACCOUNT NUMBER	Health Approval
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APPLICATION TYPE: NEW ADDRESS CHANGE CHANGE OF OWNER BUSINESS NAME CHANGE OTHER
TYPE OF LICENSE: HOME BASE COMMERCIAL INTER-MUNICIPAL NON-PROFIT
 OUT-OF-TOWN SEASONAL RENEWABLE

Business Name:	
Trade Name (if difference from Business Name):	
Business Address:	Postal Code:
Business Phone No:	Busn start date:
Business Description:	

Business Owner's Name: _____		
Mailing Address (if difference from Business address): _____		
City: _____	Province: _____	Postal Code: _____
Phone No: _____	Email: _____	
Alternate Contact Info: _____		

Number of Employee (incl owner): _____ Area of premise (sq ft): _____

Are you doing any building alteration?
 A building permit may be required if there is a change of use on the property or if you are making tenant improvements. Please be aware that a change of tenant may require upgrading of the building as well as the tenant space
 No Yes **Building Permit #** _____

Are you installing a new sign, changing the copy of an existing sign?
 A sign permit is required for new sign installation or change of copy on the existing sign
 No Yes **Building Permit #** _____

<u>Rental Apartment Building Manager Only</u>		
No. of Rental Units: _____	Manager's name _____	Phone: _____
Is this a Crime Free Multi Housing: <input type="checkbox"/> No <input type="checkbox"/> Yes (provide copy of Certificate)		

DECLARATION: I hereby make an application for a Business License Application in accordance with the information stated above and declare that the information provided is complete. I further agree to comply with all bylaws and laws now in force or which hereafter may come into force in the City of Langley. Fees for this application are payable at the time of application and understand that I cannot operate or open my business without first obtaining a valid business license. **I understand that payment of the Business License application fee does not guarantee the issuance of a License nor authorization to carry on business.** A License can only be issued once in compliance with all applicable bylaws and regulations. Once issued, the License is to be prominently displayed on my premises.

COMPLETION OF THIS FORM DOES NOT GUARANTEE APPROVAL OF A BUSINESS LICENSE.
BUSINESS SHALL NOT COMMENCE PRIOR TO A LICENSE BEING ISSUED.
NOTE: OWNER/APPLICANT MUST ARRANGE FOR A CITY INSPECTION UPON APPLICATION

Signature: _____ Applicant's Name: _____ Date: _____