

# NEW BUILDINGS & ADDITIONS APPLICATION

## COMMERCIAL, INDUSTRIAL, MULTIFAMILY, INSTITUTIONAL

BUILDING DIVISION [inspections@langleycity.ca](mailto:inspections@langleycity.ca) 604-514-2804

### TYPE OF WORK PROPOSED

New Bldg.  Addition  Commercial  Industrial  Multi-Family  Institutional

### LOCATION & PROPERTY INFORMATION

Construction Address: \_\_\_\_\_ Unit #: \_\_\_\_\_  
 Legal Description: Lot \_\_\_\_\_ DL \_\_\_\_\_ SEC \_\_\_\_\_ TWN \_\_\_\_\_ Plan: \_\_\_\_\_

### PEOPLE INFORMATION

Applicant (choose one): Owner/Builder , Licensed Contractor: , Business License # \_\_\_\_\_ HPO No. \_\_\_\_\_

**Applicant** Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal: \_\_\_\_\_

**Owner** Name: \_\_\_\_\_ Contact Person Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal: \_\_\_\_\_

**Contractor** Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_, email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_, Province: \_\_\_\_\_, Postal: \_\_\_\_\_

**Tenant Business Name:** \_\_\_\_\_ Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

### WORK DESCRIPTION

No. of floors \_\_\_\_\_ Area 1<sup>st</sup> Floor: \_\_\_\_\_ Area 2<sup>nd</sup> Floor: \_\_\_\_\_ Area 3<sup>rd</sup> Floor: \_\_\_\_\_ Area 4<sup>th</sup> Floor: \_\_\_\_\_

Area U/G Parking: \_\_\_\_\_ No. of Parking Spaces: \_\_\_\_\_, Area 5<sup>th</sup> floor & up \_\_\_\_\_

**FOR MULTI FAMILY DWELLINGS ONLY:** No. of Units: \_\_\_\_\_ Area Amenity Spaces: \_\_\_\_\_ # of Bike Parking: \_\_\_\_\_

**Heating:** Forced Air  Baseboard:  Hot Water Radiant  Hot Water Bsbd  Fuel: Gas  Electrical

**New or Relocated Plumbing Fixtures:** Toilets \_\_\_\_\_ Basins \_\_\_\_\_ Sinks \_\_\_\_\_ Dishwasher \_\_\_\_\_ Clothes Washer \_\_\_\_\_

Bath Tubs \_\_\_\_\_ Showers \_\_\_\_\_ HWT \_\_\_\_\_ FD \_\_\_\_\_ BFP \_\_\_\_\_ Hose Bib \_\_\_\_\_ Laundry Tubs \_\_\_\_\_ Other \_\_\_\_\_

Other than constructing a new building, please explain in details what you are doing: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Construction Value: \_\_\_\_\_

I hereby make an application for a Building Permit in accordance with the information stated above and declare that the information provided is complete. In consideration of the granting of the permission applied for, I/we hereby agree to indemnify and keep harmless the City of Langley against all claims, liabilities, judgments, costs and expenses of whatsoever kind, which may in any way accrue against the said City in consequence of, and incidental to, the granting of this permit, and I/we agree to pay the cost of repairing any damage to the sidewalk and/or curb by reason of the building operations in respect of which this permit is applied for, and I/we further agree to conform to all requirements of the building by-law and all other statutes and bylaws in force in the City of Langley, and I/we further acknowledge that the City accepts no responsibility for the accuracy of the information contained herein. I understand that payment of fees or acceptance of application does not guarantee that a building will be issued.

## FOR OFFICE USE ONLY

Application Fee: \$ \_\_\_\_\_  
Deposit: \$ \_\_\_\_\_

Application Reviewed By _____	Date: _____	Application No: _____
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Zone: \_\_\_\_\_ DP: \_\_\_\_\_ Land Use Contract: \_\_\_\_\_ Folio No.: \_\_\_\_\_

Name of Applicant: |

Signature: |

Date: |

**BUILDING PERMIT CHECKLIST FOR NEW BUILDINGS AND ADDITIONS**

**THE FOLLOWING ITEMS MAY BE REQUIRED.**

BP NO.: \_\_\_\_\_

↶ Office Use Only ↷

- Provide 3 sets of the following drawings (Additional drawing sets may be required for distribution to other City Department or outside agencies)
- *Please provide items checked.*

**DRAWINGS**

	Required	Provided	N/A
Architectural			
Structural			
Mechanical			
Plumbing			
Fire Suppression (Performance Specification or Full Design Drawings)			
Electrical			
Site Service/Civil			
Landscaping			
Geotechnical (for any under pining, shoring or deep excavations)			

**LETTERS OF ASSURANCE, BC Building Code Schedule A & B's**

Schedule A			
Schedule B & City of Langley Form 2 & Proof of Insurance			
Architectural			
Alternate Solution Code Consultant			
Structural			
Mechanical			
Plumbing			
Fire Suppression (Performance Specification or Full Design Drawings)			
Electrical			
Civil			
Geotechnical			
Landscaping Schedule L 1 & L 2			

**OTHER DOCUMENTS:**

Construction Value			
Building Code analysis			
Alternative Solution Proposals (3 copies with all appendices, and reference documents)			
Fraser Health approval			
Soils Report (Two Copies)			
Copy of Land Title Search no greater than 30 days old, (plot all R.O.W's, easements or covenants on Architectural and Civil site plans)			
Form 1 from the owner			
Development Permit/ Development Variance Permit/ Re-zoning			
Compliance Letter – Engineering Department approval			
Energy Efficiency compliance			
Construction Fire Safety Plan			

**COMPLETE APPLICATIONS WILL ENSURE A MORE TIMELY REVIEW AND ISSUANCE.**  
**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.**