

## Alternative Approval Process Frequently Asked Questions

### **Q: What is an Alternative Approval Process (AAP)?**

**A:** Cities must seek approval from local electors prior to passing a Loan Authorization Bylaw. Under Section 86 of the Community Charter, approval of the electors may be obtained through an Alternative Approval Process (AAP) whereby electors opposed to the bylaw complete a form to register their opposition. If 10% (2137) of eligible voters in the City of Langley complete and submit the form then Council must either abandon the bylaw or put it to Assent Voting to obtain assent of the electors.

### **Q: How was the 10% threshold of electors determined?**

**A:** The 10% threshold of 2137 is based on the Provincial provisional number of registered City of Langley resident voters as of January 26, 2021 (19,995), and the number of non-resident property electors on the 2018 City of Langley non-resident property elector voting list (1379), the total number of electors being 21,374. Accordingly, the 10% threshold of electors is 2137.

### **Q: What is Assent Voting?**

**A:** Assent Voting, more commonly known as a referendum, is much like a local election and involves similar organization, time and cost. The difference is, in a local election, voters choose from a list of candidates, in a referendum, voters choose “yes” or “no” to a specific question.

### **Q: Why are you using an AAP instead of a referendum to seek assent of the electors?**

**A:** An AAP is less costly and requires fewer resources than a referendum and allows electors to submit responses over a period lasting at least 30 days.

### **Q: I'm in favour of the proposed Loan Authorization Bylaw; what do I need to do to register my support?**

**A:** If you are **in favour** of the adoption of the bylaw, no action is required.

### **Q: I'm opposed to the proposed Loan Authorization Bylaw; what do I need to do to register my opposition?**

**A:** If you are an elector of the City of Langley and you are **opposed** to the adoption of the bylaw without it first receiving assent of the electors by voting (Referendum), you may sign an Alternative Approval Process Elector Response form and submit it to the City of Langley.

### **Q: Where can I obtain an elector response form?**

**A:** Elector response forms are available at the reception counter at City Hall/Timms Community Centre, 20399 Douglas Crescent, Langley, and on the City's AAP webpage at [langleycity.ca](http://langleycity.ca).

**Q: Can anyone sign an elector response form?**

**A: No.** To be eligible to sign an elector response form you must meet the following criteria for either a Resident Elector OR a Non-resident (Property) Elector in the City of Langley:

**Resident Electors:**

- Must be eighteen (18) years of age or older;
- Must be a Canadian citizen;
- Must have been a resident of British Columbia for at least six (6) months immediately before the day the response form is signed;
- Must have been a resident of the City of Langley for at least 30 days immediately before the day the response form is signed; and
- Must not be disqualified by the *Local Government Act* or any other enactment from voting in an election or be otherwise disqualified by law.

**Non-Resident Electors:**

- Must NOT qualify as a Resident Elector of the City of Langley;
- Must be eighteen (18) years of age or older;
- Must be a Canadian citizen;
- Must have been a resident of British Columbia for at least six (6) months immediately before the day the response form is signed;
- Must have been the registered owner of real property in the City of Langley for at least 30 days immediately before the day the response form is signed;
- Must not be disqualified by the *Local Government Act* or any other enactment from voting in an election or be otherwise disqualified by law.

Note: If there is more than one registered owner of the property, only one of those individuals may sign the Elector Response Form and only with the written consent of the majority of the owners. A Non-Resident Elector Consent Form can be obtained from the City's website at [langleycity.ca](http://langleycity.ca) or by contacting the Corporate Officer at [kkenney@langleycity.ca](mailto:kkenney@langleycity.ca).

**Q: If more than one individual owns real property in the city can all the owners of the property sign the elector response form?**

**A: No.** If there is more than one registered owner of the property, only one of those individuals may sign the Elector Response Form and only with the written consent of the majority of the owners. A Non-Resident Elector Consent form can be obtained from the City's AAP webpage on [langleycity.ca](http://langleycity.ca) or by contacting the Corporate Officer at [kkenney@langleycity.ca](mailto:kkenney@langleycity.ca).

**Q: When a corporation owns all or part of a property, can an elector response form be submitted on behalf of the property owner(s) as either resident or non-resident property elector?**

**A: No.** Eligibility to submit elector response forms for an AAP parallels eligibility to vote in general local elections. There is no business or corporate vote in British Columbia, therefore when a corporation owns all or part of a property, even if it is in the minority or owns that property with an

individual who is otherwise eligible to submit an elector response form, no one may submit an elector response form in relation to that property.

**Q: How do I submit my elector response form?**

**A:** Completed Alternative Approval Process elector response forms may only be submitted as follows:

- Hand-delivered to the reception desk at Timms Community Centre, 20399 Douglas Crescent, Langley, BC; OR
- Mailed to the attention of the Corporate Officer, Administration Department, 2nd Floor, 20399 Douglas Crescent, Langley, BC V3A 4B3; OR
- Faxed to 604-514-2838; OR
- E-mailed to [kkenney@langleycity.ca](mailto:kkenney@langleycity.ca) Note: electronic signatures are not permitted

**Q: Can elector response forms be submitted by electronic means?**

**A: Yes.** Completed elector response forms may be emailed to [kkenney@langleycity.ca](mailto:kkenney@langleycity.ca) or faxed to 604-514-2838

Note: electronic signatures are not permitted on forms that are emailed.

**Q: Do I need to submit the original form to the City if I have e-mailed or faxed it?**

**A: No.**

**Q: What's the deadline to submit my elector response form?**

**A:** Elector response forms must be received before the deadline of 4:30 p.m. on Monday, June 7, 2021.

**Q: Can I withdraw my elector response form after I've submitted it?**

**A: Yes.** You can ask the Corporate Officer to return your elector response form prior to the AAP deadline of Monday, June 7, 2021. You can no longer withdraw your form after the AAP deadline has passed.

**Q: Who can access and/or review the elector response forms during or after the AAP?**

**A:** Only the Corporate Officer, or their designate, can review and certify elector response forms during an AAP. The Corporate Officer is responsible for the safe-keeping of the elector response forms throughout, and after, the AAP. Local governments must retain elector response forms as per requirements established in the *Freedom of Information and Protection of Privacy Act* (FIPPA, Part 3) after the AAP has been completed.

**Q: How will the results of the AAP be communicated to the public?**

**A:** Following certification of the results by the Corporate Officer after the submission deadline of June 7, 2021, the results will be posted to the City's website and a report to Council will be provided at a Regular Council meeting.

**Q. Who can I contact for more information on the AAP?**

**A:** For more information on the Alternative Approval Process (AAP) contact:  
Kelly Kenney, Corporate Officer  
Tel: (604) 514-4591 or  
Email: [kkenney@langleycity.ca](mailto:kkenney@langleycity.ca)

**Q: How can I get more information on the Loan Authorization Bylaw and the initiatives for which the borrowing is proposed?**

**A:** Visit the City's webpage at [langleycity.ca](http://langleycity.ca) or contact:  
Darrin Leite, Director of Corporate Services  
Tel: (604) 514-2806 or  
Email: [dleite@langleycity.ca](mailto:dleite@langleycity.ca)

