



**MINUTES OF THE ACCESSIBILITY ADVISORY
COMMITTEE
HELD IN THE COUNCIL CHAMBERS
LANGLEY CITY HALL
20399 Douglas Crescent**

**June 6, 2024
AT 4:30 P.M.**

Vice Chair: Councillor Rosemary Wallace

Committee Members:

Jaclyn Edwards, Member at Large, Zosia Ettenberg, Representative of a Person with Disabilities, Wendy Rachwalski, Member at Large, Diane Sugars, Member Representing Indigenous People, Kirsten McKitterick, Representative of a Person with Disabilities, Kim Bucholtz, Inclusion Langley Representative

Staff: Kim Hilton, Director, Recreation, Culture & Community Services, Dawn Ponte, Committee Clerk,

Regrets: Councillor Delaney Mack, Ron Burgen, Senior Representative, Anthony Ormrod, Representative of a Person with Disabilities, Beckett Zeller, Manager, Human Resources

1. LAND ACKNOWLEDGEMENT

The Chair began by acknowledging that the land on which we gather is on the traditional unceded territory of the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations.

2. ADOPTION OF AGENDA

It was MOVED and SECONDED

THAT the June 6, 2024 Accessibility Advisory Committee agenda be adopted as circulated

CARRIED

3. ADOPTION OF MINUTES

It was MOVED and SECONDED

THAT the May 9, 2024 Accessibility Advisory Committee minutes be adopted as circulated

CARRIED

4. Standing Items

- a) 2024 Accessibility Advisory Workplan
- b) Accessibility Advisory Survey Subcommittee
- c) Accessibility Audit Subcommittee

5. For Information

b) Accessibility Advisory Survey Subcommittee

Zosia Ettenberg, Representative of a Person with Disabilities will be joining the AAC Survey Subcommittee.

c) Accessibility Audit Subcommittee

AAC Member suggested to include a cost column in the audit, to generate a quote that could further be applied to the budget to determine priority items within the audit.

The audit will lead to the AAC plan. AAC member suggested the plan as a live document to be revisited every 2 years

Accessibility Audit Subcommittee reviewed the AAC Audit Recommendations and Considerations document from the May 2024 subcommittee findings. The document was broken into Phase one and Phase two, then divided into 4 categories. Outside, inside,

procurement and transportation. Each category was reviewed by the members for any amendments.

The outside environment within The City of Langley

Municipal design, materials, specifications, and installation requirements for accessibility encompassing; outside public spaces, business entrances, sidewalks/curbs, bike lanes, ramps, traffic crosswalks, loading zones and or spaces regulated and maintained by The City of Langley.

The inside environment applied to The City of Langley facilities:

- TIMMS Community Centre
- City Hall
- Al Anderson Memorial Pool
- Public buildings
- Douglas Recreation Centre (Excluded due to renovations)

AAC Member proposed media coverage on website, news or print to inform the public of the Accessibility Advisory Committee actions to assist The City of Langley in accessibility, inclusion, delivery of service, the built environment, interaction, information and communication, transportation, procurement and employment.

Kim Hilton, Director, Recreation, Culture & Community Services provided the committee with an estimate of the audit provided by SPARC BC including:

- Built-Environment Accessibility Audit: \$5,000 to \$10,000 per site
- Programs and Services Audit (including a community survey): Approximately \$7,000
- Human Resources Accessibility Audit: Approximately \$5,000
- Accessibility Plans and Strategy Development: \$10,000 to \$35,000

6. Action Items

It was MOVED AND SECONDED

THAT The Accessibility Advisory Committee recommends to Langley City Council to approve a budget of up to \$60,000 for the audit of the better built-environment, programs and services, human resources, accessibility plans and strategy development.

CARRIED

The meeting adjourns at 6:15 pm

CHAIR

Certified Correct:

COMMITTEE CLERK

Next Meeting – July 4, 2024