



ENVIRONMENTAL SUSTAINABILITY COMMITTEE

THURSDAY, APRIL 14, 2022 AT 7:00 p.m.
Langley City Hall – CKF Boardroom
20399 Douglas Crescent, Langley, BC

A G E N D A

1) **AGENDA**

Adoption of the April 14, 2022 agenda.

2) **MINUTES**

Adoption of the minutes of the Environmental Task Group meeting held March 10, 2022.

3) **DISCUSSION**

1. Finalize plans for the Earth Day Event
2. 2022 Annual Work Plan:
 - We, as members of this committee and per our terms of reference, are to complete an annual work plan to be submitted to council for approval.
3. Year of the Garden Motion for 2022:
 - Please see the following link: [Year of the Garden 2022 \(Live the Garden Life\) \(gardenscanada.ca\)](https://www.gardenscanada.ca/2022/04/14/year-of-the-garden-2022-live-the-garden-life/)
4. Single-Use Plastic Ban in Chilliwack as of April 1, 2022

ADJOURNMENT

2022 MEETING DATES

May 12, June 9, July 14, Sept 8, Oct 13, Nov 10, Dec 8

Please notify Janine Clough at jclough@langleycity.ca of your **confirmed attendance** to be able to meet the quorum requirements to hold this meeting.



MINUTES OF THE ENVIRONMENTAL SUSTAINABILITY COMMITTEE

REMOTE VIDEO CONFERENCE

THURSDAY, MARCH 10, 2022 AT 7:03 P.M.

Present: Councillor Rosemary Wallace, Chair
Councillor Paul Albrecht, Vice Chair,
Nichole Marples, Langley Environmental Partners Society
Lisa Dreves, Langley Field Naturalists
Amika Watari, Post-secondary Institution Rep
Marcela Ferreira, Member at Large
Ellen Hall, Member at Large

Staff: Rick Bomhof, Director of Engineering, Parks & Environment
Janine Clough, Recording Secretary
Samantha Paulson, Communications Officer

The Chair acknowledged that the land on which we gather is the traditional unceded territory of the Katzie, Kwantlen, Matsqui and Semiahmoo First Nations.

1) **AGENDA**

It was MOVED and SECONDED

THAT the March 10, 2022 Agenda for the Environmental Sustainability Committee be adopted.

CARRIED

2) **MINUTES**

It was MOVED and SECONDED

THAT February 10, 2022 Minutes of the Environmental Task Group meeting be adopted.

CARRIED

3) **DISCUSSION**

1) Change from Task Group to Committee.

The Chair confirmed all members wish to stay on with the new Committee format and discussed the two vacant positions of a Youth rep and an Indigenous rep.

Ms. Watari offered to reach out to Kwantlan University students for an indigenous member.

Co-Chair Albrecht noted he has also been searching for an indigenous member.

- 2) Update on Earth Day Canada Action/Reduction Business Sustainability Program, by Ms. Marples
 - a. Ms. Marples has spoken with Earth Day Canada, based out of eastern Canada about their Waste Management Diversion program.

They have a program called Action/Reduction which supports municipalities in equipping local businesses with resources, information, and knowledge to divert materials from landfills and to reduce and better manage their own waste. To date, they have not brought this program to the west coast. This is a costly program and is especially effective with the food industry such as cafes, bakeries, bars and restaurants.

Stage 1, Awareness & Education:

\$15,000 to start with a \$250 cost per business for a 5 hour consultation.

Stage 2, Implementation & Authentication:

\$10,000 with a \$750 cost per business for 15 hours individual coaching, support and follow up.

Stage 3, Reduction Certification:

\$5,000 with a \$2000 cost per business for 40 hours for implementation of a waste audit and action planning.

All of these stages include annual reporting to the Municipality on program success.

It was suggested that the Committee could look at coordinating with the Township of Langley and cost share the program.

ACTION: Co-Chair Albrecht will approach Township staff about presenting to the committee how they navigate business sustainability.

ACTION: Ms. Marples will forward the package of information she received from Earth Day Canada for our information.

- b. Earth Day Event Details:

- Douglas Park Bingo and Earth Day Scavenger Hunt are complete. City will print colour copies of game cards, double sided.

- Community Garden Tours: waiting on confirmation from LEPS garden coordinator about vaccination requirements for tour guides.
- 200 Coastal strawberry plants have been ordered from nursery
- Waiting to order sunflower seeds (LEPS giveaway).
- Workshops: Mrs Localvore - Foraging Walk 11am; Balcony Gardening/ Gardening with Kids (interactive with take aways) on Spirit Stage. Ms. Marples to set times for workshops.
- Displays: LEPS, Langley Field Naturalists confirmed, NES has been invited.
- Langley Community Farmers Market, Committee can invite to future events.
- Does City of Langley have information about waste management? Ms. Marples to follow up with Recycle BC re: resources.
- Sort it Out relay and recycle game: we will need to collect recycle items, awaiting list and will share.
- Pitch In event (Tera).
- Compost giveaway of 120-9kg bags on pallet from Answer Garden Products.
- Educational display of common contaminants in COL organics curbside collection.
- Donated giveaway of TRU Earth laundry strips, 5 packages + dryer balls (thanks Ms. Hall)
- Prize draw?
- LEPS has requested 2 20x20 tents from Envision; LEPS has 4 10x10 pop ups.
- We are requesting the use of approx. 20 tables and 30 chairs from City
- City to arrange recycle and garbage bins. There will be no food being served, therefore, no need for a greencan.
- The washrooms at the Douglas Recreation Centre will be open for public use.
- There will not be a pollinator garden planting or on-site electronics recycling.

The event will be advertised via the following: City of Langley newsletter, poster, social media, LEPS social media and a press release

ACTION: Ms. Marples will reach out to Recycle BC and inquire if they have interest in setting up a booth.

ACTION: Ms. Marples to send the committee an Earth Day schedule of events.

The Communications Officer shared the draft poster with the committee.

On the day of the event volunteers will arrive to set up at 8:30am. The event will run from 10:00am to 2:00pm and cleanup will be completed by 3:00pm. We will need approximately 20 tables & 25 chairs, 3 to 4 tents if available and garbage and recycling receptacles.

It was noted that event volunteers will still need their vaccine passport.

ACTION: Staff to notify City's Events Coordinator of the items we will need for event.

ACTION: The Chair will take photos on the day of the event.

Discussion was held around this year's Earth Day event to be held from 10 A.M. to 2 P.M. April 23, 2022 at Douglas Park. The Environmental Sustainability Committee is planning and coordinating the event under the leadership of Ms. Marples of Langley Environmental Partners Society (LEPS).

It was noted that this will be the first public City run event since the Covid-19 shut down and the Environmental Sustainability Committee's first ever event, that we hope will become an annual event. The event will have an educational focus and include hosting an interactive recycle game, Douglas Park Bingo, a scavenger hunt, etc. with prizes. Strawberry plants will be available for planting as take-away gift and there will be give-away sunflower seed packets. Bags of compost will be given away, along with a display will demonstrate common green waste contaminants and encourage the reduction of these items in residential green waste bins.

At the February meeting a motion was passed to request Council approval to use \$500 from the Enterprise Fund to cover the costs. It was noted that this did not include miscellaneous expenses, particularly advertising costs which is recommended to broaden the audience beyond people who use social media and the city newsletter. It was noted that many seniors are not connected to the internet or social media and newspaper ads would be a better tool.

It was MOVED and SECONDED

TO RESCIND the \$500 motion in the Feb 10th meeting minutes and replace it with:

THAT Council approves the request from the Environmental Sustainability Committee for \$2,000 from the Enterprise Fund to support the City's coordinated Earth Day and Pitch-In event on April 23, 2022, for purchasing plants, planting supplies, prizes, and advertising.

The Communications Officer suggested we send the information poster to the schools in the catchment. The Chair and Ms. Hall have volunteered to deliver to the schools.

ACTION: Ms. Watari will pick up posters from the city and post at Kwantlan University.

ACTION: The Director of Engineering will reach out to Mason Honeybee coordinator.

Ms. Hall contacted John Aldag's office who stated they will update their pamphlet in time for the earth day event.

3) Update about location for a pollinator garden

Ms. Marples will follow up with Jonn Epplette, Manager of Parks Operations about an appropriate space for this type of garden. It was also discussed that it would be city staff that would be required to maintain the garden year-round.

There have been two apple trees planted at the Douglas Park Community Garden and the group discussed future tree plantings.

4) Heritage Tree Designation by Ms. Dreves

Implementation now would mean trees are protected through future development. Surrey has a 'significant tree' designation. The question was posed to the committee if this is something we would want to proceed with?

The Director of Engineering, Parks & Environment mentioned that the City's 2022 capital budget includes the completion of an Urban Forest Management plan. He will add an item to the scope of work to review options how the city could manage significant and heritage trees and to assess if there are many heritage trees in the city and if the management plan could encompass this initiative?

It was discussed that these heritage trees should be assigned a replacement value because they are an asset to the community.

5) How/who will arrange invitation to MP John Aldag and MLA Andrew Mercier to the Earth Day Event

ACTION: Staff will send them each an email invitation with the poster.

LEPS will send information about the Enviro World Rain Barrel initiative and staff will share this information through social media with City residents.

It was agreed that we would meet in person going forward.

It was MOVED and SECONDED

THAT the meeting adjourn at 8:40 pm.

CARRIED

Certified Correct:
jc

CHAIR

RECORDING SECRETARY



Terms of Reference Environmental Sustainability Committee

1.0 Background:

The purpose of the Environmental Sustainability Committee is to provide advice to City Council on environmental sustainability issues and trends while promoting environmental awareness, education, and best practices throughout the City of Langley. Council approved the formation of this committee on xx, 2022.

2.0 Mandate:

The overall mandate of the Environmental Sustainability Committee is to provide advice to Council with respect to environmental sustainability issues which is consistent with the City of Langley's Strategic Plan. Specific responsibilities of the Committee include, but are not limited to, the following:

- To provide advice to Council on a wide range of existing and emerging environmental sustainability issues and trends including strategic planning initiatives, bylaws, and policy development;
- To provide a local perspective on the environment while giving due consideration to the balance between social, environmental and economic aspects;
- To identify and review opportunities for environmental protection and enhancement within the City and advise Council of the same;
- To advise Council on issues of environmental importance to stakeholder groups and to the community at large; and
- To identify and advise on ways to build local environmental awareness and promote environmental stewardship within the City.

The Environmental Sustainability Committee mandate aligns with Council's current Strategic Plan which states that the City of Langley will "recommit to the environment: This includes budget provision to complete a streetscape waste audit (2022) and an Urban Forest Management Strategy (2023)".

3.0 Composition:

3.1 Membership will strive to reflect the diversity of the community, with experience, knowledge, and expertise applicable the Group's mandate taken into consideration.

3.2 Membership:

- Two non-voting members of City Council to be appointed by Council who will act as Chair and Co-Chair of the Environmental Sustainability Committee
- Two members representing local environmental organizations such as Langley Environmental Partners Society and Langley Field Naturalists
- A representative from a Post Secondary Institution
- A representative of local First Nations
- Youth Representative
- Two members at large

3.3 Chair Responsibilities:

- Facilitating meetings in accordance with rules of procedure outlined in the current Council Procedure Bylaw;
- Ensuring the Environmental Sustainability Committee does not deviate from the agenda for the meeting;
- Maintaining decorum and respectful discussion;
- Encouraging participation in discussion topics and questions;
- Being open-minded and allowing for a variety of opinions to be heard;
- Calling for votes and/or seeking consensus as applicable;
- Working alongside the Staff Liaison to guide the Environmental Sustainability Committee towards fulfilling tasks/projects identified in the Annual Work Plan and presenting reports to Council, as applicable;
- Acting as spokesperson for the Group to Council.

3.4 Member Responsibilities:

- Attending and actively participating in meetings as scheduled;
- Being prepared for meetings (reading agenda material prior to meetings)
- Engaging in collaborative, respectful discussions relating to topics on the agenda, including sharing thoughts, opinions, and recommendations;
- Maintaining an open mind and allowing for a variety of opinions to be heard;
- Voting on motions that are put forward by committee members;
- Notifying the Staff Liaison in a timely manner if they are unable to attend a scheduled meeting.

3.5 In addition to chairing meetings in the absence of the Chair, the role of the Chair may be assigned to the Co-Chair when deemed appropriate by the Chair.

3.6 Representatives from the affiliated agencies/organizations will be requested to provide expert advice when deemed appropriate to assist the Environmental Sustainability Committee to fulfill its mandate.

4.0 Administration:

4.1 A Staff Liaison will be assigned by the Chief Administrative Officer to provide advice as necessary and assist the Environmental Sustainability Committee in carrying out its mandate.

Staff Liaison Responsibilities:

- Arranging and/or providing annual orientation for the Environmental Sustainability Committee members;
- Coordinating preparation of the Environmental Sustainability Committee's Annual Work Plan for approval by Council in January of each year;
- ensuring Work Plans are in alignment with goals identified in Council's current Strategic Plan;
- Working with the Environmental Sustainability Committee to set timelines for deliverables identified in the Annual Work Plan;
- Scheduling the Environmental Sustainability Committee's meetings;
- Working with the Chair to determine agenda items for each meeting and relaying to the Committee Clerk for agenda production purposes;
- Attending meetings to providing technical advice and assistance to the Environmental Sustainability Committee;
- Preparing reports in coordination with the Chair to bring forward recommendations of the Environmental Sustainability Committee to Council for consideration.

4.2 A Committee Clerk will be assigned by the Staff Liaison to provide administrative support to the Environmental Sustainability Committee.

Committee Clerk Responsibilities:

- Coordinating and producing all meeting agendas in compliance with requirements of the current Council Procedure Bylaw as they relate to City Committees;
- Attending meetings to take minutes and providing procedural advice to the Chair when requested;
- Producing and circulating minutes of meetings in compliance with requirements of the Current Council Procedure Bylaw as they relate to City Committees;
- Maintaining the official files of the Group including minutes, agendas, policies, terms of reference, correspondence and other file information, in accordance with the City's records management practices.

4.3 Additional staff and/or consultants may be invited to provide technical advice and assistance.

5.0 Meeting Procedures

Meetings will be conducted in accordance with the City's current Council Procedure Bylaw

6.0 Reporting Structure:

The Environmental Sustainability Committee will report to City Council through distribution of its minutes and by making recommendations to City Council.

7.0 Accountability:

- 7.1 The Environmental Sustainability Committee is accountable to City Council.
- 7.2 In accordance with Council Policy CO-79 Advisory Bodies, the Environmental Sustainability Committee shall, in January of each year, prepare and submit to Council for approval, an annual Work Plan outlining the task(s) to be accomplished by the committee during the year. Any updates to the Work Plan shall be submitted to Council for approval.
- 7.3 The Environmental Sustainability Committee does not have the authority to give direction to staff or to commit to expenditures of funds. Action recommended by the committee must be done by resolution to City Council and with their approval prior to implementation.
- 7.4 The Environmental Sustainability Committee may undertake multiple initiatives; however, if staff resources are required, only one initiative at a time is undertaken.

8.0 Meetings:

The Environmental Sustainability Committee will meet monthly with exception of August and January and by exception at the call of the Chair.

9.0 Quorum:

9.1 A quorum shall be a majority of the filled voting membership.

9.2 In the event that a member or members leave(s) the Environmental Sustainability Committee, during the period of time between when the position(s) is/are vacant and the position(s) is/are filled, quorum will be determined based on the total number of remaining voting members.

10.0 Terms:

10.1 The committee's membership is ongoing and will be reviewed as required to fill vacancies and ensure effectiveness of the Committee.

2. Year of the Garden Motion for 2022

Mayor van den Broek

It was MOVED and SECONDED

WHEREAS the Year of the Garden 2022 celebrates the Centennial of Canada's horticulture sector;

WHEREAS gardens and gardening contribute to the quality of life of our municipality and create safe and healthy places where people can come together;

WHEREAS gardens and gardening have helped us face the challenges of the COVID pandemic;

WHEREAS the Year of the Garden will highlight and celebrate the important contributions of our local gardening organizations and horticulture professionals and businesses;

WHEREAS Communities in Bloom in collaboration with the Canadian Garden Council, invites all municipalities to celebrate the Year of the Garden;

THEREFORE BE IT RESOLVED THAT The City of Langley consider promoting 2022 as the Year of the Garden in celebration of the contribution of gardens and gardening to the development of our country, our municipality, and the lives of our citizens in terms

of health, quality of life and environmental challenges; and

THAT this resolution be referred to the Environmental Task Group to consider developing educational flyers, promoting the environmental benefits that gardens provide to our quality of life in the city, similar to educational flyers created by the Crime Prevention Task Group, for distribution in 2022.

BEFORE THE QUESTION WAS CALLED in response to questions from Council members, Francis Cheung, Chief Administrative Officer advised that, should the resolution be passed by Council, the Task Group would investigate and report back to Council on the costs to produce the flyers and whether the funds would come out of the 2021 or 2022 budget.

In response to a question from a Council member, Mayor van den Broek advised that the proposed resolution was submitted to the Federation of Canadian Municipalities (FCM) by Communities in Bloom in collaboration with the Canadian Garden Council and was published in the FCM's newsletter.

THE QUESTION WAS CALLED and the motion was

CARRIED

From: [Rick Bomhof](#)
To: [Janine Clough](#)
Subject: FW: single use plastics
Date: March 30, 2022 1:48:18 PM

Please add this onto the next ESC meeting for discussion.

Thanks,

Rick

From: Nichole Marples <Exec_Director@leps.bc.ca>
Sent: March 30, 2022 9:42 AM
To: Councillor Rosemary Wallace <rwallace@langleycity.ca>; Rick Bomhof <rbomhof@langleycity.ca>; Councillor Paul Albrecht <palbrecht@langleycity.ca>
Subject: single use plastics

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Hi

Just thought I would share this story from the Fraser Valley Current, I know this is something that has been considered around the ESC table.... Perhaps we can learn from their experience!

SINGLE-USE PLASTICS BAN COMING TO CHILLIWACK APRIL 1

Starting April 1, there will be no more plastic bags, foam takeout containers, or plastic straws in circulation in the City of Chilliwack. The city adopted its [single-use plastic reduction bylaw](#) in 2020, with updates in 2021, and will be instituting it this week. The bylaw will ban stores from providing plastic bags, foam cups, or foam takeout containers, and will have mandatory fees for paper and reusable bags. Plastic straws are also included in the ban generally, although businesses are encouraged to have bendable plastic straws available for accessibility reasons. The bylaw is one of several coming into effect across the Fraser Valley. You can read about the [valley's plastic bans in a story we published last July](#).

NICHOLE MARPLES | EXECUTIVE DIRECTOR
LANGLEY ENVIRONMENTAL PARTNERS SOCIETY
T | 604.532.3511 F | 604.534.6593

exec_director@leps.bc.ca

Unceded Coast Salish Territory