



**Consolidated Copy**

A Bylaw to establish fees and charges for services and information

**DISCLAIMER – THIS BYLAW IS CONSOLIDATED FOR CONVENIENCE ONLY. THE CITY DOES NOT WARRANT THAT THE INFORMATION CONTAINED IN THIS CONSOLIDATION IS CURRENT. IT IS THE RESPONSIBILITY OF THE PERSON USING THIS CONSOLIDATION TO ENSURE THAT IT ACCURATELY REFLECTS CURRENT BYLAW PROVISIONS.**

**Consolidated as of January 5, 2024**

<b>TABLE OF CONSOLIDATION</b>	
<b>BYLAW</b>	<b>SUBJECT MATTER</b>
Amendment No. 1, Bylaw No. 2844, 2011	Add telecommunication application fees
Amendment No. 2, Bylaw No. 2867, 2011	Amend Business Licence Fees
Amendment No. 3, Bylaw No. 2868, 2011	Amend Building Permit Fees
Amendment No. 4, Bylaw No. 2869, 2011	Amend Dog Licence Fees
Amendment No. 5, Bylaw No. 2893, 2012	Amend Building Permit Fees
Amendment No. 6, Bylaw No. 2894, 2012	Amend Business Licence Fees
Amendment No. 7, Bylaw No. 2897, 2012	Amend Development Services Fees
Amendment No. 8, Bylaw No. 2899, 2012	Amend Dog Licence Fees
Amendment No. 9, Bylaw No. 2905, 2012	Include previously omitted telecommunication fees
Amendment No. 10, Bylaw No. 2917, 2013	Amend Business Licence and Building Permit Fees
Amendment No. 11, Bylaw No. 2919, 2013	Add Newspaper Box Placement & Confiscation
Amendment No. 12, Bylaw No. 2923, 2013	Amend Business Licence Fees
Amendment No. 13, Bylaw No. 2930, 2014	Add Abandoned Properties Bylaw
Amendment No. 14, Bylaw No. 2932, 2014	Amend Recreation Fees
Amendment No. 15, Bylaw No. 2952, 2015	Amend Various Fees
Amendment No. 16, Bylaw No. 2969, 2015	Amend Zoning Bylaw Amendment Fee
Amendment No. 17, Bylaw No. 2972, 2015	Noise Exemption Permit Fee
Amendment No. 18, Bylaw No. 2974, 2015	Amend Dog Licence Fees
Amendment No. 19, Bylaw No. 2977, 2015	Amend Recreation Fees
Amendment No. 20, Bylaw No. 2979, 2015	Add Pavement Cut Fee
Amendment No. 21, Bylaw No. 2983, 2016	Amend Filming Fees
Amendment No. 22, Bylaw No. 2995, 2016	New Donation Drop Box Fee
Amendment No. 23, Bylaw No. 3015, 2017	Add Streetlight Banner Application and Installation fees
Amendment No. 24, Bylaw No. 3044, 2017	Add Lawn Sprinkling Permit Fees
Amendment No. 25, Bylaw, 2018, No. 3079	Replace Abandoned Properties Bylaw with Community Standards Bylaw

Amendment No. 26, Bylaw, 2018, No. 3086	Inflationary Increases Applied to Schedules
Amendment No. 27, Bylaw, 2020, No. 3133	set fee for the seizure, detention, impoundment, or storage of a vehicle or thing
Amendment No. 28, 2021, No. 3157	set the fee for the actual cost incurred by the City of Langley for an additional inspection, subsequent to violation of Watercourse Protection Bylaw requirements
Amendment No. 29, 2021, No. 3171	add a fee to recover costs for administration of the Bylaw Notice Enforcement Bylaw, 2021, No. 3139
Amendment No. 30, 2021, No. 3176	increase pavement degradation and reinstatement fees to reflect their actual cost in today's market.
Amendment No. 31, 2021 No. 3198	Increase various fees
Amendment No. 32, 2022 No. 3213	Increase various fees
Amendment No. 33, 2023 No. 3214	set sanitary sewer usage fees
Amendment No. 34, 2023, No. 3236	Increase various fees
Amendment No. 35, 2023, No. 3265	Increase fees in Schedule 15



## FEES AND CHARGES BYLAW

NO. 2837

A Bylaw to establish fees and charges for services and information.

WHEREAS section 194 of the *Community Charter* authorizes municipalities by bylaw to impose fees in respect of a service of the municipality or provision of information;

AND WHEREAS the *Freedom of Information and Protection of Privacy Act* provides for the payment of fees to a public body for certain services;

NOW THEREFORE the Council of the City of Langley in an open meeting assembled enacts as follows:

### 1. Title

This bylaw shall be cited as the "Fees and Charges Bylaw, 2010, No. 2837".

### 2. Definitions

(1) "City" means the City of Langley.

### 3. Fees and Charges

(1) The City imposes fees for the provision of services and information as specified in Schedules 1 to 15 inclusive as follows:

- Schedule 1 – Community Standards Fees
- Schedule 2 – Administrative Fees
- Schedule 3 – Animal Control Fees
- Schedule 4 – Building Permit Fees
- Schedule 5 – Business Licence Fees
- Schedule 6 – Controlled Substance Property Fees
- Schedule 7 – Engineering and Filming Service Fees
- Schedule 8 – Fire Protection and Safety Fees
- Schedule 9 – Parking Facility Fees
- Schedule 10 – Parks, Facilities and Special Events Fees
- Schedule 11 – Planning, Land and Development Fees
- Schedule 12 – Security Alarm System Fees
- Schedule 13 – Lawn Sprinkling Permit Fees
- Schedule 14 – Bylaw Notice Enforcement Bylaw Fees
- Schedule 15 – Sanitary Sewer Rates

- (2) Fees or charges imposed under this bylaw for the provision of services or information apply instead of fees or charges imposed under other bylaws for the same services or information. A reference to a more specific matter supersedes a reference to a more general matter.”

#### **4. Liability Insurance for Facility Rentals**

- (1) In addition to paying the facility rental fee, a person must also provide liability insurance to rent a facility listed in Schedule 10 by:
- (a) Paying the City an insurance liability premium according to the User Group Rating Schedule provided by the City’s insurance provider; or
  - (b) Naming the City as a co-insured on the liability insurance policy, valued at least \$2 million, and provide the City with proof of coverage.

#### **5. Severability**

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

#### **6. Force and Effect**

This bylaw shall come into force and effect on January 1, 2011.

#### **7. Repeal**

- (1) The City’s Fees and Charges Bylaw, 2008, No. 2678 and all amendments thereto are repealed.

READ A FIRST, SECOND AND THIRD time this sixth day of December, 2010.

ADOPTED this 20<sup>th</sup> day of December, 2010.

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**MAYOR**

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**CORPORATE OFFICER**

**Schedule 1 – Community Standards Fees**  
Community Standards Bylaw, 2018, No. 3075

Community Standards Fees (all fees are subject to applicable taxes)	
Description	Fees
(1) Initial investigation and inspection of property, including attendance by any inspector	\$60.00 plus \$60.00/hour or part thereof
(2) Initial building inspection	\$100.00/hour
(3) City coordination of inspections of other authorities having jurisdiction	\$100.00 for each agency.
(4) Calculation of fee for Building Permit authorizing remediation	As set out in the City of Langley Building and Plumbing Regulation Bylaw
(5) Issuance of City Re-Occupancy Certificate	\$500.00

**Schedule 2 – Administrative Fees**  
Miscellaneous Corporate

<b>Mapping Fees and Computer Information Charges</b> (all fees are subject to applicable taxes)		
<b>Description</b>	<b>Fees</b>	
	<b>Sheet or .pdf file</b>	<b>Book or .pdf file</b>
Arch D Size Sheets (24" x 36") (Scale 1:2000) 8 sheets	\$ 15.00	\$100.00
Arch E Size Sheets (36" x 48") (Scale 1:4000) Entire City	\$ 30.00	n/a
<b>Miscellaneous Documents</b>		
OCP Bylaw	\$ 30.00	
Zoning Bylaw (Consolidated)	\$ 30.00	
<b>Mapping Data</b>		
Digital Files (First MB)	\$100.00	
Digital Files (Additional MB)	\$ 35.00	
Labour (Per hour – minimum one half hour)	\$ 60.00	
USB Drive	\$ 25.00	
<b>Finance Charges</b> (all fees are subject to applicable taxes)		
<b>Description</b>	<b>Fees</b>	
Mortgage Company Property Tax Listings	align="center">\$12.00 per property	
Property Tax Certificate, (Non-Owner Request)	align="center">\$ 40.00	
Property Tax Certificate (Owner Request)	align="center">No charge	
Property Tax Certificate (Online Request)	align="center">\$ 40.00	
Non-sufficient Funds Returned Cheque Fee	align="center">\$ 30.00	
Refund Processing Fee	align="center">\$ 25.00	
<b>Miscellaneous Charges</b> (all fees are subject to applicable taxes)		
<b>Description</b>	<b>Fees</b>	
Criminal Records Search for an individual (without fingerprinting)	align="center">\$ 65.00	
Criminal Records Search for student courses, job experience or practicum	align="center">\$ 25.00	
Criminal Records Search for City Employees (without fingerprinting)	align="center">No charge	
Criminal Records Search for volunteers of a City organization	align="center">No charge	
Fingerprinting	align="center">\$ 65.00	
Police Certificates/Waivers	align="center">\$ 65.00	
Mural Application Fee	align="center">\$100.00	
City Pins	align="center">\$ 1.00	

**Schedule 2 – Administrative Fees**  
Freedom of Information and Protection of Privacy Bylaw, 2009

<b>Freedom of Information Request and Copying Charges</b> (all fees are subject to applicable taxes)	
Description	Fees
<b>1. For applicants other than commercial applicants:</b>	
(a) for locating and retrieving a record	\$7.50 per ¼ hour after the first 3 hours
(b) for producing a record manually	\$7.50 per ¼ hour
(c) for producing a record from a machine readable record from a server or computer	\$7.50 per ¼ hour for developing a computer program to produce the record
(d) for preparing a record for disclosure and handling a record	\$7.50 per ¼ hour
(e) for shipping copies	Actual costs of shipping method chosen by applicant
(f) for copying records	
(i) USB Drive	\$25.00 per USB Drive
(ii) photographs (colour or black and white)	\$ 5.00 to produce a negative \$12.00 each for 16" x 20" photograph \$ 9.00 each for 11" x 14" photograph \$ 4.00 each for 8" x 10" photograph \$ 3.00 each for 5" x 7" photograph
(iii) photographic print of textual, graphic or cartographic record, black and white	\$12.50 each (8" x 10")
(iv) dot matrix, ink jet, laser print, or photocopy, black and white	\$ 0.25 per page (8.5" x 11", 8.5" x 14" or 11" x 17")
(v) dot matrix, ink jet, laser print, or photocopy, colour	\$ 1.65 per page (8.5" x 11", 8.5" x 14" or 11" x 17")
vii) scanned electronic copy of a paper record	\$ 0.10 each page
<b>2. For commercial applicants:</b>	
For each service listed in section 1	The actual cost of providing that service.

**Schedule 3 – Animal Control**  
Animal Control Bylaw, 2006, No. 2622

<b>Dog Licence Fees</b> (all fees are subject to applicable taxes)				
<b>Description</b>	<b>Regular Fee</b>	<b>Regular Discounted Fee on or before February 1</b>	<b>Senior Citizen Fee (65 years of age or older)</b>	<b>Senior Citizen Discounted Fee on or before February 1</b>
Male/Female Dog	\$ 100.00	\$ 78.00	\$ 100.00	\$ 39.00
Neutered/Spayed Dog	\$ 50.00	\$ 39.00	\$ 50.00	\$ 22.00
Dangerous Dog	\$500.00	\$500.00	\$500.00	\$500.00
Aggressive Dog	\$275.00	\$275.00	\$275.00	\$275.00
Working Dog used to assist the disabled	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
<b>Description</b>	<b>Other Fees</b>			
Replacement of lost or destroyed licence tag	\$10.00 each			
Transfer of licence under s. 13 or s. 14 of the Animal Control Bylaw	\$10.00 per transfer			

\* For each licence issued on or after April 1 of the calendar year, the fee will be pro-rated on a monthly basis, based on the number of months left in the calendar year.



**Schedule 3 – Animal Control**  
Animal Control Bylaw, 2006, No. 2622

<b>Impound Fees</b> (all fees are subject to applicable taxes)			
<b>Description</b>	<b>Fee</b>		
	<b>1<sup>st</sup> Impoundment</b>	<b>2<sup>nd</sup> Impoundment</b>	<b>3<sup>rd</sup> and Subsequent Impoundment</b>
Unlicensed dogs	licence fee plus \$100.00	licence fee plus \$150.00	licence fee plus \$200.00
Licensed dogs	licence fee plus \$ 25.00	licence fee plus \$100.00	licence fee plus \$200.00
Bulls or Stallions	\$200.00	\$200.00	\$200.00
Other large animals	\$100.00	\$100.00	\$100.00
First Animal	\$ 25.00	\$ 25.00	\$ 25.00
Each Additional Animal	per animal	per animal	per animal
<b>Description</b>	<b>Fee</b>		
Where additional assistance is engaged by the Animal Control Officer to assist in impounding such dogs or large animals, including bulls and stallions	\$50.00 per hour or portion thereof		
Maintenance Fee for each day or part thereof the dog or large animal, including bulls and stallions remains in the Animal Shelter	\$15.00		
Cost of transportation for large animals, including bulls and stallions, from the place of seizure to the place designated by the Animal Control Officer for their impoundment	Actual Cost		

**Schedule 3 – Animal Control**  
Animal Control Bylaw, 2006, No. 2622

<b>Dangerous Dog Impound Fees</b> (to be paid at time of reclamation of Dangerous Dog) (all fees are subject to applicable taxes)			
<b>Description</b>	<b>Fee</b>		
	<b>1<sup>st</sup> Impoundment</b>	<b>2<sup>nd</sup> Impoundment</b>	<b>3<sup>rd</sup> and Subsequent Impoundment</b>
Unlicensed dangerous dog	licence fee plus \$1,000.00	licence fee plus \$2,000.00	licence fee plus \$5,000.00
Licensed dangerous dog	\$1,000.00	\$2,000.00	\$5,000.00
<b>Description</b>	<b>Fee</b>		
Dangerous dog that has caused injury to a person or a domestic animal	\$5,000.00 plus all other applicable fees		
Transportation of dangerous dog from place of seizure to place of impoundment	\$100.00		
Where additional assistance is engaged by the Animal Control Officer to assist in impounding such dogs or large animals, including bulls and stallions	\$50.00 per hour or portion thereof		
Maintenance Fee for each day or part thereof the dangerous dog remains in the Animal Shelter	\$20.00 per day or portion thereof		
All extraordinary costs incurred by the Animal Control Officer in course of impounding the dangerous dog	Actual Cost		
<b>Aggressive Dog Impound Fees</b> (to be paid at time of reclamation of Dangerous Dog) (all fees are subject to applicable taxes)			
<b>Description</b>	<b>Fee</b>		
	<b>1<sup>st</sup> Impoundment</b>	<b>2<sup>nd</sup> Impoundment</b>	<b>3<sup>rd</sup> and Subsequent Impoundment</b>
Unlicensed aggressive dog	licence fee plus \$200.00	licence fee plus \$500.00	licence fee plus \$1,000.00
Licensed aggressive dog	\$200.00	\$500.00	\$1,000.00
<b>Description</b>	<b>Fee</b>		
Where additional assistance is engaged by the Animal Control Officer to assist in impounding such dogs or large animals, including bulls and stallions	\$50.00 per hour or portion thereof		
Maintenance Fee for each day or part thereof the dangerous dog remains in the Animal Shelter	\$20.00 per day or portion thereof		
All extraordinary costs incurred by the Animal Control Officer in course of impounding the dangerous dog	Actual Cost		

**Schedule 3 – Animal Control**  
Animal Control Bylaw, 2006, No. 2622

<b>Other Fees</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fee</b>
Fee to destroy or otherwise dispose of a dog delivered to the Animal Shelter	\$150.00
Fee to pick up and destroy or otherwise dispose of a dog	\$200.00

**Schedule 4 – Building Permit Fees & Charges**  
 Building and Plumbing Regulation Bylaw, 2003, No. 2498

<b>Application Fees</b> (all fees are subject to applicable taxes)	
<b>Application Type</b>	<b>Fees</b>
Single Family Dwellings (new dwellings, additions, alterations, renovations)	\$ 154.00
Multi-Family, Commercial, Industrial and Institutional New Buildings or Additions	\$2,200.00
Alteration, Renovations or Tenant Improvements	\$ 154.00
Plumbing Permit (where there is no separate building permit required)	\$ 77.00
Fire Sprinkler System	\$ 77.00
All Other Permits	\$ 154.00
<b>Building Permit Fees Based on Construction Value*</b> (all fees are subject to applicable taxes)	
<b>Construction Value</b>	<b>Fees</b>
\$0 - \$10,000	\$154.00
\$10,001 - \$50,000	\$154.00 plus \$10.56 for each \$1,000 or part thereof over \$10,000
\$50,001 - \$100,000	\$576.00 plus \$10.23 for each \$1,000 or part thereof over \$50,000
\$100,001 - \$500,000	\$1,088.00 plus \$9.63 for each \$1,000 or part thereof over \$100,000
\$500,001 and over	\$4,940.00 plus \$9.35 for each \$1,000 or part thereof over \$500,000

\*(a) The value of the work includes excavation and site preparation.

\*(b) The permit fee is doubled if the work is commenced prior to the issuance of the permit.

\*(c) The permit fee, for repairs for water penetration damage to a multi-family residential building built between 1983 and 1998, is zero(0).

\*(d) The permit fee is reduced by 10% to a maximum of \$250.00, if a registered professional certifies Building Code compliance.

**Refunds for Permit Fees listed in Schedule 4:**

(a) The City may issue a refund of:

- (i) 100% if the person who has paid the permit fee applies for the refund in writing before the City has issued the permit;
- (ii) 50% if the person who has paid the permit fee applies for the refund in writing after the City has issued the permit.

<b>Miscellaneous Fees</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fees</b>
Building Moves within and into the City	\$ 220.00 plus travel to inspection site outside of the City at \$0.59 per kilometre, plus \$154.00 for the first \$10,000 of construction value and \$10.56 for each additional \$1,000 of construction value or part thereof.
Building Moves outside the City	\$154.00
Transfer or Renewal of Permit	\$154.00
Demolition Permit	\$154.00
Re-inspection Fee	\$ 77.00
Review of an Alternative Solution Report	\$440.00

**Schedule 4 – Building Permit Fees & Charges**  
 Building and Plumbing Regulation Bylaw, 2003, No. 2498

<b>Miscellaneous Fees</b> (all fees are subject to applicable taxes)	
Description	Fees
Each subsequent revision to an Alternative Solution Report	\$330.00
Legalize a Secondary Suite	\$ 250.00
Removal of a Secondary Suite	\$ 200.00
Digitally scanning permit drawings	\$3.00 per sheet
Occupant Load Confirmation	\$100.00
Revision of change of building plans or related documents (After permit issuance)	Actual time spent on plan review @ \$60.00/hour (Minimum charge of \$60.00)
Voluntary inspection of an existing building or plumbing system	\$100.00/hour

<b>Interim Occupancy Permit Fees</b> (all fees are subject to applicable taxes)	
Occupancy Type	Fees
All residential occupancies	\$50/unit for first 60 days \$25/unit per 30 days thereafter
All other occupancies	\$500 for first 60 days \$250 per 30 days thereafter
<b>Plumbing Permit and Inspection Fees</b> (all fees are subject to applicable taxes)	
Permit Type	Fees
Base plumbing permit fee	\$77.00
Fee for each plumbing fixture (in addition to base plumbing permit fee)	\$25.85 for each plumbing fixture as defined in the current edition of the BC Building Code
<b>Fire Suppression System Fees</b> (all fees are subject to applicable taxes)	
Description	Fee
Fire suppression sprinkler system permit	\$77.00 plus \$1.75 for each sprinkler head

**Schedule 5 – Business License Fees**  
Business License and Regulation Bylaw, 2013, No. 2916

<b>Fees from January 1, 2023 to December 31, 2023<sup>1</sup></b>	
<b>Business Classification</b>	<b>Licence Fee</b>
Non-Profit Organization	No charge
Government Services	No charge
Non-Resident	\$ 217.50
Mobile Vendor	\$1,679.00
Food Primary (restaurants)	\$ 278.00
Liquor Primary (bars, pubs, neighbourhood pubs)	\$6,020.00
Liquor Primary (cabarets, nightclubs)	\$8,508.00
Gaming Activities	\$8,508.00
Personal Health Enhancement Centers	\$8,508.00
Residential Rental Property (CFRRR Certified)	\$ 217.50
Residential Rental Property (CFRRR Uncertified)	\$ 775.00
Home Occupation	\$ 217.50
Newspaper distribution Vending Boxes	\$217.50 plus \$34.00 per unit
All Other Uses not defined above	\$217.50

- <sup>1</sup>
1. The above fees shall be increased on January 1 of each year by the greater of 3% or any percentage increase in the Statistics Canada Consumer Price Index for Vancouver between August 1 in the year prior to the preceding year and August 1 in the preceding year;
  2. The Licence fee shall be pro-rated on a monthly basis for any business licence that is issued for a new business after January 1.

<b>Additional Fees</b>	<b>Fee</b>
<p><b>Business Licence Application Administration Fee:</b></p> <p>A business licence application administration fee shall be charged for the following:</p> <ul style="list-style-type: none"> <li>• Application for new business licence</li> <li>• Application for renewal of an existing business licence</li> <li>• Application for change of name, mailing address, or other information provided on the licence of an existing business</li> </ul>	\$60.00
<p><b>Re-Inspection Fee:</b></p> <p>Where more than one re-inspection is required due to non-compliance with the Business Licence Regulation Bylaw, 2013, No. 2916, the owner shall pay a re-inspection fee for each re-inspection after the initial re-inspection.</p>	\$60.00
<p><b>Late Renewal:</b></p> <p>Where a business license has not been renewed and license fee has not been paid by December 31 but:</p>	\$60.00
(a) Paid between Jan 1 to Jan 31	An additional 25% fee shall be payable to renew the license.
(b) Paid after Jan 31	An additional 50% fee shall be payable in order to renew the license.

**Schedule 6 – Controlled Substance Property Fees**  
 Controlled Substance Property Bylaw, 2006, No. 2625

<b>Controlled Substance Property Fees</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fees</b>
Special safety inspection, including initial property research, the posting of a notice of inspection and the initial inspection	\$2,000.00
After the initial inspection, each additional inspection	\$500.00 per inspection
For a subsequent inspection if the owner or occupier has failed to undertake an action by the Fire Chief, the Council or a person authorized under the bylaw to order the action	\$500.00 per subsequent inspection
Shutting off a water service	\$100.00
Re-connecting a water service	\$100.00
Re-inspecting and re-sealing a water service after alteration or tampering	\$500.00
Administration and overhead for the purposes of section 8.1(a)	\$300.00 per inspection
Administration and overhead for the purposes of section 8.1(b)	Actual cost to the City

## Schedule 7 – Engineering and Filming Service Fees

<b>Engineering and Filming Service Fees (all fees are subject to applicable taxes)</b>		
<b>Engineering Service</b>	<b>Fee</b>	<b>Comment</b>
Banner Permit	\$250.00	Non-refundable
Electric Vehicle Charging	\$1/hour for the first 2 hours \$3/hour after the first 2 hours	24 hours a Day, 7 Days a Week, (incl. Stat Holidays)
Garbage Tag Stickers	\$ 3.00	Non-refundable
Highway Use Damage Deposit		Refundable
Light Duty <sup>2</sup>	\$ 1,000.00	
Medium Duty <sup>3</sup>	\$ 5,000.00	
Heavy Duty <sup>4</sup>	\$10,000.00	
Highway Use Permit	\$200.00	Non-refundable
Hydrant Use Permit (Deposit)	\$500.00	Refundable
Hydrant Use Permit	Daily Rates: Regular: \$75/day Overtime: \$110/day Weekly rates: Regular: \$250/week Overtime: \$375/week	Regular Hours: 8:00am -3:30pm Overtime Hours: anytime outside of above specified hours.
Inspection, subsequent to violation of Watercourse Protection Bylaw requirements, for compliance verification purpose	\$200	
Latecomer Administration Fee	A minimum of \$5,000 or 2% of the cost of providing Excess Service and/or Extended Service, whichever is higher	Non-refundable
Road Use/City Right of Way Encroachment Fee	5% of the adjacent land's unit area cost plus GST, as per the most recent "BC Assessment" property land value, per year	Fee adjustable proportionally for shorter periods
Street Usage	\$250.00 per block, per side of roadway per day	Minimum charge is \$250.00
Street Obstruction/Temporary Closure	\$500.00 per day	Minimum charge is \$500.00
Daily Parking Stall Rental – Timed Stalls <sup>1</sup>	\$20.00 per stall per day	On-street spaces and City parking lots



## Schedule 7 – Engineering and Filming Service Fees

Engineering Service	Fee	Comment
Noise Exemption Permit Fee	\$75.00 per day	
Patio Rental Fee	<ul style="list-style-type: none"> <li>• Until end of 2024: 2%</li> <li>• In 2025: 3%</li> <li>• Starting 2026: 4%</li> </ul> of the adjacent land's unit area cost plus GST, as per the most recent "BC Assessment" property land value, per year	Fee adjustable proportionally for shorter periods
Pavement Degradation Fee	\$25.00 per square meter	Minimum \$600.00 charge
Pavement Reinstatement Fee	\$100.00 per square meter	Minimum \$600.00 charge
Legal Signal Timing Requests	\$400.00 per request	
Legal Traffic Operations Requests	\$300.00 per request  \$105.00/hour for each additional hour	includes first hour and a half of staff time
Traffic Volume Count Request	\$300 per location*	* All requests must be made at the same time
Newspaper Box Placement on Public Property	\$75.00 per newspaper box, per year	Non-refundable
Confiscation fee for removal of newspaper boxes contravening permit requirements on public property	\$250.00 per newspaper box	Non-refundable
Streetlight Banner Application Fee	\$250	Non-refundable
Streetlight Banner Installation	\$250.00 mobilization fee  \$76.00 per banner installation fee  \$150.00 each for installation of banner and supply and installation of hardware	

## Schedule 7 – Engineering and Filming Service Fees

Filming Service	Fee	Comments
Filming Permit Application Fee - Application made 10 or more days prior to filming - Application made less than 10 days prior to filming - Additional Location Fees - Student Film Application Fee	\$300.00 \$500.00 \$100.00 per location \$50.00	Non-refundable
Business Licence Fee	See Business Licence Fees	Non-refundable
City Parks & Public Facilities <sup>5</sup>	See Park Facility Fees and Special Event Fees – Rental based on commercial rates  If not listed in the Parks, Facilities and Special Event Fees charge is:  \$500.00 per day – Neighbourhood Park  \$1,000.00 per day – City Park, Douglas Park and Sendall Gardens	Does not include the Parks or Public Facilities parking lots, which are charged separately.
City Parking Lots <sup>5</sup>	\$600.00 per day	Does not include timed stalls which are charged per stall per day under Engineering Service fees.
Filming and Special Event – Site Inspection	\$150.00 per inspection	
Filming and Special Event – Fire Protection Standby - Pumper Trucks - Aerial Device - Rescue Vehicles (to include the delivery of any of the following services: <ul style="list-style-type: none"> <li>• High Angle Rescue</li> <li>• Trench Rescue</li> <li>• Confined Space</li> <li>• Husar</li> <li>• Water Rescue</li> </ul>	\$ 550.00 per hour \$1,200.00 per hour \$2,000.00 per hour	

## Schedule 7 – Engineering and Filming Service Fees

Filming Service	Fee	Comments
Staff Time: - RCMP Police (Officers) - RCMP Police (Clerical) - Fire & Rescue Service (Firefighters) - Public Works Dept. (Labourers)	\$150.00/hour per officer \$52.50/shoot Included in vehicle costs Actual cost +10% admin fee	Traffic control, shoot scenes, etc. To coordinate RCMP callout General Services

- <sup>1</sup> - Applies to parking for Highway Use Permits, Special Event Permits, Film Permits, Building Permits and Sign Permits
- <sup>2</sup> - Light duty: for all work involving purely hand tools, and located completely within the boulevard and outside of the paved road area.
- <sup>3</sup> - Medium duty: for all work not involving heavy equipment but still located within the edges of the paved roadway including manhole access or median landscaping;
- <sup>4</sup> - Heavy duty: for all work involving the use of heavy equipment including excavation, paving, and underground or overhead utility work;
- <sup>5</sup> - Rental of City Parks, Public Facilities and Parking Lots may not grant the applicant exclusive use of these facilities. Applicant may be required to maintain access for use by the public or other user groups.

### Refunds for Permit Fees listed in Schedule 7:

- (b) The City may issue a refund (except where fee is non-refundable) of:
  - (i) 100% if the person who has paid the permit fee applies for the refund in writing before the City has issued the permit less refund process fee (see Schedule 2);
  - (ii) 50% if the person who has paid the permit fee applies for the refund in writing after the City has issued the permit.

**Schedule 8 – Fire Protection & Safety Fees**  
 Fire Protection and Safety Bylaw , 2009, No. 2784

<b>Fire Protection &amp; Safety Fees</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fee</b>
<b>Cost Recovery</b>	
Demolish or remove anything to prevent the spread of fire	Actual Cost
Contamination and replacement of equipment	Actual Cost
Fee for securing premises	Actual Cost
Provision of services as a result of negligence	Actual Cost
Comfort Letter Requiring Property Address Record Search	\$250.00
<b>Permits</b>	
Storage of Explosive Material Permit	\$200.00
Flammable Liquids and Combustible Goods Permit	\$200.00
<b>Plan Reviews</b>	
Review of a new Fire Safety Plan (per first two hours)	\$200.00
Review of a new Fire Safety Plan (per hour or portion thereof after first two hours)	\$50.00
Review of an existing or amended Fire Safety Plan	\$75.00
Review of Construction Safety Plan (per first two hours)	\$200.00
Review of Construction Safety Plan (per hour or portion thereof after first two hours)	\$50.00
Review of Pre Incident Plan (per first two hours)	\$200.00
Review of Pre Incident Plan (per hour or portion thereof after first two hours)	50.00
Equivalency Determination	\$300.00
<b>Occupant Load</b>	
Occupant Load Calculations (including signage)	\$100.00
Calculation Occupant Load Replace Signage	\$45.00/ sign
<b>Investigations</b>	
Fire Investigation Fee, Fires over \$5000	\$500.00
Fire Investigation Fee, Fires over \$5000, after hours	\$125/hr plus investigation fee
<b>Inspections</b>	
Food Vendor and Mobile Truck Inspection	\$50.00
Festival FPO inspection fee, after hours	\$150.00
Additional Inspections	\$100.00

**Schedule 9 – Parking Facility Fees**  
City Parking Facilities Bylaw, 2006, No. 2617

<b>Parking Fees</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fee</b>
Monthly Parking Permit	\$45.00

## Schedule 10 – Parks, Facilities and Special Event Fees

<b>Admission Rates – Timms Community Centre and Douglas Recreation Centre</b> (applicable taxes included)						
	Child* 4 – 12 years	Youth 13-18 years	Student with valid ID	Adult 19+ years	Senior 60+ years	Family**
Drop-in	\$ 2.90	\$ 4.30	\$ 4.30	\$ 5.80	\$ 4.30	
10 visit	\$ 26.00	\$ 38.80	\$ 38.80	\$ 52.00	\$ 38.80	
20 visit	\$ 46.20	\$ 69.00	\$ 69.00	\$ 92.40	\$ 69.00	
1 month	\$ 34.70	\$ 51.70	\$ 51.70	\$ 69.30	\$ 51.70	\$ 138.60
3 month	\$ 78.00	\$ 116.25	\$ 116.25	\$ 156.00	\$ 116.25	\$ 311.85
6 month	\$ 117.00	\$ 174.35	\$ 174.35	\$ 233.90	\$ 174.35	\$ 467.80
1 year	\$ 187.20	\$ 279.00	\$ 279.00	\$ 374.25	\$ 279.00	\$ 748.45

PRAC - \$25.00/year for access to games room and fitness track only.

External Trainer Annual Pass \$300 or \$90/quarter plus regular admission fees for trainer and client.

\* Children under 4 years are free.

\*\* Family is a combination of 2 parents, guardians or grandparents with children under the age of 19 years who reside in the same household, with a maximum of two adults per family group.

<b>Admission Rates – Al Anderson Memorial Pool</b> (for public and length swimming only; does not include fitness classes or special events) (applicable taxes included)						
	Child* 4 – 12 years	Youth 13-18 years	Student with valid ID	Adult 19+ years	Senior 60+ years	Family**
Drop-in	\$ 2.05	\$ 3.05	\$ 3.05	\$ 4.10	\$ 3.05	
10 visit	\$ 18.45	\$ 27.45	\$ 27.45	\$ 36.90	\$ 27.45	
20 visit	\$ 32.80	\$ 48.80	\$ 48.80	\$ 65.60	\$ 48.80	
1 month	\$ 24.60	\$ 36.60	\$ 36.60	\$ 49.20	\$ 36.60	
Season Pass	\$ 65.60	\$ 97.60	\$ 97.60	\$131.20***	\$ 97.60	1 <sup>st</sup> child pays full rate; 2 <sup>nd</sup> child pays 75%; 3+ children pay 50% of full rate.-

\* Children under 4 years are free.

\*\* Family is a combination of 2 parents, guardians or grandparents with children under the age of 19 years who reside in the same household, with a maximum of two adults per family group.

\*\*\*Adult season pass is interchangeable between parents.

<b>Room Rental Rates – Douglas Recreation Centre</b> (all rates are subject to applicable taxes)				
Room	Capacity (persons)	Non-Profit Rate per Hour	Private Rate per Hour	Commercial Rate per Hour
Preschool Room	20	\$ 9.00	\$ 18.00	\$ 27.00
Multipurpose Room	50	\$ 18.50	\$ 37.00	\$ 55.50
Games Room	20	\$ 9.00	\$ 18.00	\$ 27.00
Main Hall	217	\$ 36.00	\$ 72.00	\$108.00
½ of Main Hall	100	\$ 18.00	\$ 36.00	\$ 54.00
Kitchen	10	\$ 18.00	\$ 36.00	n/a

Damage Deposit: \$500.00

## Schedule 10 – Parks, Facilities and Special Event Fees

<b>Room Rental Rates – Al Anderson Memorial Pool</b> (all rates are subject to applicable taxes)				
Room	Capacity (persons)	Non-Profit Rate per Hour	Private Rate per Hour	Commercial Rate per Hour
Multipurpose Room	50	\$18.50	\$37.00	\$55.50
<b>Pool Rental Rates – Al Anderson Memorial Pool</b> (all rates are subject to applicable taxes)				
Group			Fee	
Langley Flippers Swim Club Practice			\$ 3.00 /lane/hour	
Langley Flippers Swim Club Competition			\$ 255.00 /hour	
Non-profit/Private (40 or less on deck and in pool)			\$158.00 /hour	
Non-Profit - Each Additional Guard			\$47.20 /hour	
Commercial (40 or less on deck and in pool)			\$237.00 /hour	
Commercial - Each Additional Guard			\$47.18 /hour	

Damage Deposit: \$500.00 for multipurpose room only.

<b>Room Rental Rates – Timms Community Centre</b> (all rates are subject to applicable taxes)				
Room	Capacity (persons)	Non-Profit Rate per Hour	Private Rate per Hour	Commercial Rate per Hour
Multipurpose Room (1 through 3)	55	\$ 18.50	\$ 37.00	\$ 55.50
Multipurpose Room 4	30	\$ 18.50	\$ 37.00	\$ 55.50
Gymnasium*	300	\$ 67.00	\$134.00	\$201.00
Kitchen	8	\$ 18.00	\$ 36.00	n/a

Damage Deposit: \$500.00

\* Plus the cost of an attendant during the event AND setup/takedown staffing costs.

<b>Facility Fees – Ice User Fees</b> (all fees are subject to applicable taxes)	
User	Fee
Prime Hours Subsidized Rate +	\$110.34 /hour
Non-Prime Hours Subsidized Rate+	\$ 82.76 /hour

+ Prime and Non-Prime unsubsidized rates are determined by the Ice Provider.

<b>Park Facility Fees – Various Locations</b> (all fees are subject to applicable taxes)		
Facility	Fee	Damage Deposit
City Park Picnic Shelters & BBQ Areas	\$10.00/hour	n/a
City Park Gazebo	\$ 4.00/hour	n/a
Community Stage for Non-Profit/Community Groups	\$ 225.00	\$500.00
Legacy Gardens Gazebo* (for wedding ceremonies or photographs)	\$ 150.00	n/a
Spirit Square Performance Platform**		
Non Profit	\$ 25.00/hour or \$ 200.00/day	\$500.00
Commercial	\$ 50.00/hour or \$ 400.00/day	\$500.00
Local Schools	\$ 10.00/hour or \$ 80.00/day	\$500.00
Nicomekl Community Garden Plot	\$50.00	\$25.00 for key

## Schedule 10 – Parks, Facilities and Special Event Fees

McBurney Plaza Public Non Profit Commercial / Filming Staff Costs (where applicable)	\$76.00/hour \$38.00/hour \$114.00/hour Actual cost + 10% admin fee	\$500.00 plus \$500.00 security/ bond deposit <sup>3</sup>
Innes Corners Plaza Public Non Profit Commercial / Filming Staff Costs (where applicable)	\$76.00/hour \$38.00/hour \$114.00/hour Actual cost + 10% admin fee	\$500.00 plus \$500.00 security/ bond deposit <sup>3</sup>
<b>Sports Fields</b>	<b>Season</b>	<b>Fee</b>
Damage Deposit	Regular Season	\$ 500.00
Damage Deposit	Tournament	\$1,000.00

\* Sendall Gardens cannot be booked or reserved

\*\* Minimum 2 hour rental (includes set up and take down); rental includes basic lighting and power; renter is responsible for supply of sound equipment.

<b>Special Event Fees and Charges</b> (all fees are subject to applicable taxes)	
Description	Fee
Special Event Application Fee	\$25.00
Special Event Fee	\$ 220.00
Special Event Damage Deposit	Determined by nature of event
Performance Deposit	\$ 1,000.00
Performance Deposit – Previous non-compliance	\$25,000.00
Turf Restoration	Actual Cost
Water Line/Electrical Repair	Actual Cost
Brick/Paver Repair	Actual Cost
Highway Use Permit Fee	See <a href="#">Engineering and Filming Cost Fees</a>
Extra City Staff	Actual Cost

### Refunds for Facility Rentals listed in Schedule 10:

- (c) The City may issue a refund of:
  - (i) 100% if the refund is requested at least 14 days before the actual booked date; or
  - (ii) 90% if the refund is requested less than 14 days but more than 48 hours before the actual booked date.
- (d) The City will not issue a refund if:
  - (i) The refund is requested less than 48 hours before the actual booked date;
  - (ii) There is inclement weather that affects the booking for an outdoor facility rental; or
  - (iii) The booking is for the use of Al Anderson Memorial Pool.



**Schedule 11 – Planning, Land & Development Fees**  
 Development Application Procedures Bylaw, 2003, No. 2488

<b>Planning, Land &amp; Development Fees</b> (all fees are subject to applicable taxes)		
<b>Development Application or Service</b>	<b>Base Fee</b>	<b>Additional Fee</b>
Development Permit <sup>1</sup> Development Variance Permit <sup>1</sup>	\$3,000.00	\$1.00/m <sup>2</sup> gross floor area (non-residential) \$100.00/unit (residential)
Zoning Bylaw Amendment	\$6,000.00*	\$0.10/m <sup>2</sup> site area
Zoning Bylaw Text Amendment	\$1,000.00	n/a
Official Community Plan Amendment	\$10,000.00*	n/a
Land Use Contract Amendment Single Family Residential Lot	\$2,500.00* \$ 300.00*	n/a
Restrictive Covenant Discharge Fee	\$ 250.00	n/a
Restrictive Covenant Prep/Registration	Actual Cost	
Board of Variance Appeal	\$ 250.00	n/a
Comfort Letter	\$ 190.48**	n/a
Liquor Licence Application requiring local government approval	\$2,000.00	\$2,000.00 in addition to the base fee if a public consultation process is deemed appropriate by City Council as part of the process
Subdivision Application (Standard, Bare Land Strata, Strata Conversion and Phased Strata)	\$2,000.00	\$100.00 per unit or parcel created plus \$50.00 for final approval of the plans by the Approving Officer <sup>+</sup> <i>(There is a \$100.00 credit per unit or parcel that previously existed, provided that no change in the property land usage occurs.)</i>
Telecommunications Antenna Application (where no public consultation is required under Telecommunications Antenna Policy)	\$1,000.00	n/a
Telecommunications Antenna (where public consultation is required under Telecommunications Antenna Policy)	\$2,000.00	n/a

<sup>1</sup> Maximum of \$12,000.00 total application fee for each application type.

\* ½ of total fees are refundable if application is refused/withdrawn prior to publishing or delivery of notices.

\*\*Per property or per fire incident

+ pursuant to section 83 of the Land Title Act, RSBC, 1996, c. 250 and its amendments

**Schedule 12 – Security Alarm System Fees**  
 Fire and Security Alarm System Regulation Bylaw, No. 2002, No. 2462

<b>False Alarm Fees</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fee</b>
False Alarm Fee for residential buildings up to 4 dwellings:	
second false alarm	\$60.00
third false alarm	\$150.00
fourth false alarm	\$200.00
fifth and all subsequent false alarms	\$400.00
False Alarm Fee for residential buildings of more than 4 dwellings:	
second false alarm	\$150.00
third false alarm	\$300.00
fourth false alarm	\$600.00
fifth and all subsequent false alarms	\$1,200.00
False Alarm Fee for commercial buildings:	
second false alarm	\$150.00
third false alarm	\$300.00
fourth false alarm	\$600.00
fifth and all subsequent false alarms	\$1,200.00

**Schedule 13 –Lawn Sprinkling Permit**  
Drinking Water Conservation Plan Bylaw, 2017, No. 3037

<b>Lawn Sprinkling Permit</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fee</b>
New sodded or seeded lawn	\$50.00 with proof of purchase of sod or seed
Existing lawn to receive nematode application	\$0.00 with proof of purchase of nematodes

**Schedule 14 – Bylaw Notice Enforcement Bylaw**  
Bylaw Notice Enforcement Bylaw, 2021, No. 3139

<b>Description</b>	<b>Fee</b>
Bylaw adjudication fee	\$25.00

**Schedule 15 - Sanitary Sewer Rates**  
Sanitary Sewer and Storm Sewer Regulations Bylaw, 2023, No. 3210

<b>Sanitary Sewer Usage Fees</b> <b>(all fees are subject to applicable taxes)</b>	
<b>Description</b>	<b>Fee</b>
Low volume users with annual billings	\$75.00 per dwelling unit per year, plus a consumption charge of \$1.82 per cubic metre based on eighty percent (80%) of the water consumption used during the previous twelve months
High volume users with annual billings	\$75.00 per dwelling unit per year, plus a consumption charge of \$1.82 per cubic metre based on eighty percent (80%) of the water consumption used during the previous twelve months
High volume users, Township of Langley - under any existing sewer use agreements	\$75.00 per dwelling unit per year, plus a consumption charge of \$1.82 per cubic metre based on eighty percent (80%) of the water consumption used during the previous twelve months
High volume users, Township of Langley, when no usage data is available	Billing based on usage data from like units in the City of Langley as determined by the Collector
Bi-monthly high-volume users who are listed in Schedule A of Sanitary Sewer and Storm Sewer Regulations Bylaw	\$13.89 per dwelling unit every two months; plus a consumption charge of \$2.02 per cubic metre based on eighty percent (80%) of the water consumption used during the previous two months
Call out rate for inspection per visit	\$200.00
Abatement program rate	\$60.00
Sanitary or storm service connection/disconnection made by City of Langley staff	At actual cost