



A Bylaw to establish fees and charges for services and information

**DISCLAIMER – THIS BYLAW IS CONSOLIDATED FOR CONVENIENCE ONLY. THE CITY DOES NOT WARRANT THAT THE INFORMATION CONTAINED IN THIS CONSOLIDATION IS CURRENT. IT IS THE RESPONSIBILITY OF THE PERSON USING THIS CONSOLIDATION TO ENSURE THAT IT ACCURATELY REFLECTS CURRENT BYLAW PROVISIONS.**

**Consolidated as of December 15, 2021**

<b>TABLE OF CONSOLIDATION</b>	
<b>BYLAW</b>	<b>SUBJECT MATTER</b>
Amendment No. 1, Bylaw No. 2844, 2011	Add telecommunication application fees
Amendment No. 2, Bylaw No. 2867, 2011	Amend Business Licence Fees
Amendment No. 3, Bylaw No. 2868, 2011	Amend Building Permit Fees
Amendment No. 4, Bylaw No. 2869, 2011	Amend Dog Licence Fees
Amendment No. 5, Bylaw No. 2893, 2012	Amend Building Permit Fees
Amendment No. 6, Bylaw No. 2894, 2012	Amend Business Licence Fees
Amendment No. 7, Bylaw No. 2897, 2012	Amend Development Services Fees
Amendment No. 8, Bylaw No. 2899, 2012	Amend Dog Licence Fees
Amendment No. 9, Bylaw No. 2905, 2012	Include previously omitted telecommunication fees
Amendment No. 10, Bylaw No. 2917, 2013	Amend Business Licence and Building Permit Fees
Amendment No. 11, Bylaw No. 2919, 2013	Add Newspaper Box Placement & Confiscation
Amendment No. 12, Bylaw No. 2923, 2013	Amend Business Licence Fees
Amendment No. 13, Bylaw No. 2930, 2014	Add Abandoned Properties Bylaw
Amendment No. 14, Bylaw No. 2932, 2014	Amend Recreation Fees
Amendment No. 15, Bylaw No. 2952, 2015	Amend Various Fees
Amendment No. 16, Bylaw No. 2969, 2015	Amend Zoning Bylaw Amendment Fee
Amendment No. 17, Bylaw No. 2972, 2015	Noise Exemption Permit Fee
Amendment No. 18, Bylaw No. 2974, 2015	Amend Dog Licence Fees
Amendment No. 19, Bylaw No. 2977, 2015	Amend Recreation Fees
Amendment No. 20, Bylaw No. 2979, 2015	Add Pavement Cut Fee
Amendment No. 21, Bylaw No. 2983, 2016	Amend Filming Fees
Amendment No. 22, Bylaw No. 2995, 2016	New Donation Drop Box Fee
Amendment No. 23, Bylaw No. 3015, 2017	Add Streetlight Banner Application and Installation fees
Amendment No. 24, Bylaw No. 3044, 2017	Add Lawn Sprinkling Permit Fees
Amendment No. 25, Bylaw, 2018, No. 3079	Replace Abandoned Properties Bylaw with Community Standards Bylaw
Amendment No. 26, Bylaw, 2018, No.	Inflationary Increases Applied to

3086	Schedules
Amendment No. 27, Bylaw, 2020, No. 3133	set fee for the seizure, detention, impoundment, or storage of a vehicle or thing
Amendment No. 28, 2021, No. 3157	set the fee for the actual cost incurred by the City of Langley for an additional inspection, subsequent to violation of Watercourse Protection Bylaw requirements
Amendment No. 29, 2021, No. 3171	add a fee to recover costs for administration of the Bylaw Notice Enforcement Bylaw, 2021, No. 3139
Amendment No. 30, 2021, No. 3176	increase pavement degradation and reinstatement fees to reflect their actual cost in today's market.
Amendment No. 31, 2021 No. 3198	Increase various fees



## FEES AND CHARGES BYLAW

NO. 2837

A Bylaw to establish fees and charges for services and information.

WHEREAS section 194 of the *Community Charter* authorizes municipalities by bylaw to impose fees in respect of a service of the municipality or provision of information;

AND WHEREAS the *Freedom of Information and Protection of Privacy Act* provides for the payment of fees to a public body for certain services;

NOW THEREFORE the Council of the City of Langley in an open meeting assembled enacts as follows:

### 1. Title

This bylaw shall be cited as the “Fees and Charges Bylaw, 2010, No. 2837”.

### 2. Definitions

(1) “City” means the City of Langley.

### 3. Fees and Charges

(1) The City imposes fees for the provision of services and information as specified in Schedule 1 to 12 inclusive.

(2) Fees or charges imposed under this bylaw for the provision of services or information apply instead of fees or charges imposed under other bylaws for the same services or information. A reference to a more specific matter supersedes a reference to a more general matter.

### Schedules

Schedule 1 – Community Standards

Schedule 2 – Administrative

Schedule 3 – Animal Control

Schedule 4 – Building Permit

Schedule 5 – Business Licence

Schedule 6 – Controlled Substance

Schedule 7 – Engineering and Filming

- Schedule 8 – Fire Protection and Safety
- Schedule 9 – Parking Facilities
- Schedule 10 – Parks, Facilities and Special Events
- Schedule 11 – Planning, Land and Development
- Schedule 12 – Security Alarm System
- Schedule 13 – Lawn Sprinkling Permit
- Schedule 14 – Bylaw Notice Enforcement Bylaw

**4. Liability Insurance for Facility Rentals**

- (1) In addition to paying the facility rental fee, a person must also provide liability insurance to rent a facility listed in Schedule 10 by:
  - (a) Paying the City an insurance liability premium according to the User Group Rating Schedule provided by the City’s insurance provider; or
  - (b) Naming the City as a co-insured on the liability insurance policy, valued at least \$2 million, and provide the City with proof of coverage.

**5. Severability**

If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

**6. Force and Effect**

This bylaw shall come into force and effect on January 1, 2011.

**7. Repeal**

- (1) The City’s Fees and Charges Bylaw, 2008, No. 2678 and all amendments thereto are repealed.

READ A FIRST, SECOND AND THIRD time this sixth day of December, 2010.

ADOPTED this 20<sup>th</sup> day of December, 2010.

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**MAYOR**

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**CORPORATE OFFICER**

**Schedule 1 – Community Standards Fees**  
Community Standards Bylaw, 2018, No. 3075

Community Standards Fees (all fees are subject to applicable taxes)	
Description	Fees
(1) Initial investigation and inspection of property, including attendance by any inspector	\$60.00 plus \$60.00/hour or part thereof
(2) Initial building inspection	\$100.00/hour
(3) City coordination of inspections of other authorities having jurisdiction	\$100.00 for each agency.
(4) Calculation of fee for Building Permit authorizing remediation	As set out in the City of Langley Building and Plumbing Regulation Bylaw
(5) Issuance of City Re-Occupancy Certificate	\$500.00

**Schedule 2 – Administrative Fees**  
Fees and Charges Bylaw, 2010, No. 2837

<b>Mapping Fees and Computer Information Charges</b> (all fees are subject to applicable taxes)		
<b>Description</b>	<b>Fees</b>	
	<b>Sheet or .pdf file</b>	<b>Book or .pdf file</b>
Arch D Size Sheets (24" x 36") (Scale 1:2000) 8 sheets	\$ 15.00	\$100.00
Arch E Size Sheets (36" x 48") (Scale 1:4000) Entire City	\$ 30.00	n/a
<b>Miscellaneous Documents</b>		
OCP Bylaw	\$ 30.00	
Zoning Bylaw (Consolidated)	\$ 30.00	
<b>Mapping Data</b>		
Digital Files (First MB)	\$100.00	
Digital Files (Additional MB)	\$ 35.00	
Labour (Per hour – minimum one half hour)	\$ 60.00	
CD or DVD	\$ 15.00	
USB Drive	\$ 25.00	
<b>Finance Charges</b> (all fees are subject to applicable taxes)		
<b>Description</b>	<b>Fees</b>	
Mortgage Company Property Tax Listings	\$12.00 per property	
Property Tax Certificate, (Non-Owner Request)	\$ 40.00	
Property Tax Certificate (Owner Request)	No charge	
Property Tax Certificate (Online Request)	\$ 40.00	
Non-sufficient Funds Returned Cheque Fee	\$ 30.00	
Refund Processing Fee	\$ 25.00	
<b>Miscellaneous Charges</b> (all fees are subject to applicable taxes)		
<b>Description</b>	<b>Fees</b>	
Criminal Records Search for an individual (without fingerprinting)	\$ 65.00	
Criminal Records Search for student courses, job experience or practicum	\$ 25.00	
Criminal Records Search for City Employees (without fingerprinting)	No charge	
Criminal Records Search for volunteers of a City organization	No charge	
Fingerprinting	\$ 65.00	
Police Certificates/Waivers	\$ 65.00	
Mural Application Fee	\$100.00	
City Pins	\$ 1.00	

## Schedule 2 – Administrative Fees

Freedom of Information and Protection of Privacy Bylaw, 2009, No. 2788

<b>Freedom of Information Request and Copying Charges</b> (all fees are subject to applicable taxes)	
Description	Fees
1. For applicants other than commercial applicants:	
(a) for locating and retrieving a record	\$7.50 per ¼ hour after the first 3 hours
(b) for producing a record manually	\$7.50 per ¼ hour
(c) for producing a record from a machine readable record from a server or computer	\$7.50 per ¼ hour for developing a computer program to produce the record
(d) for preparing a record for disclosure and handling a record	\$7.50 per ¼ hour
(e) for shipping copies	Actual costs of shipping method chosen by applicant
(f) for copying records	
(i) USB Drive	\$25.00 per USB Drive
(ii) CDs and DVDs, recordable or rewritable	\$15.00 per CD or DVD
(iii) computer tapes	\$40.00 per tape, up to 2400 feet
(iv) microfiche	\$ 3.00 per fiche
(v) microfilm duplication	\$25.00 per roll for 16 mm microfilm \$40.00 per roll for 35 mm microfilm
(vi) microfilm to paper duplication	\$ 0.50 per page
(vii) photographs (colour or black and white)	\$ 5.00 to produce a negative \$12.00 each for 16" x 20" photograph \$ 9.00 each for 11" x 14" photograph \$ 4.00 each for 8" x 10" photograph \$ 3.00 each for 5" x 7" photograph
(viii) photographic print of textual, graphic or cartographic record, black and white	\$12.50 each (8" x 10")
(ix) dot matrix, ink jet, laser print, or photocopy, black and white	\$ 0.25 per page (8.5" x 11", 8.5" x 14" or 11" x 17")
(x) dot matrix, ink jet, laser print, or photocopy, colour	\$ 1.65 per page (8.5" x 11", 8.5" x 14" or 11" x 17")
(xi) scanned electronic copy of a paper record	\$ 0.10 each page
(xii) photomechanical reproduction of 105 mm cartographic record/plan	\$ 3.00 each
(xiii) slide duplication	\$ 0.95 each
(xiv) audio cassette tape (90 minutes or fewer) duplication	\$ 5.00 per cassette plus \$7.00 per ¼ hour of recording
(xv) video cassette recorder (VHS) tape (120 ,minutes or fewer) duplication	\$ 5.00 per cassette plus \$7.00 per ¼ hour of recording
2. For commercial applicants:	
For each service listed in section 1	The actual cost of providing that service.

**Schedule 3 – Animal Control**  
Animal Control Bylaw, 2006, No. 2622

<b>Dog Licence Fees</b> (all fees are subject to applicable taxes)				
<b>Description</b>	<b>Regular Fee</b>	<b>Regular Discounted Fee on or before February 1</b>	<b>Senior Citizen Fee (65 years of age or older)</b>	<b>Senior Citizen Discounted Fee on or before February 1</b>
Male/Female Dog	\$ 96.00	\$ 75.00	\$ 96.00	\$ 37.00
Neutered/Spayed Dog	\$ 48.00	\$ 37.00	\$ 48.00	\$ 21.00
Dangerous Dog	\$480.00	\$480.00	\$480.00	\$480.00
Aggressive Dog	\$265.00	\$265.00	\$265.00	\$265.00
Working Dog used to assist the disabled	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00
<b>Description</b>	<b>Other Fees</b>			
Replacement of lost or destroyed licence tag	\$10.00 each			
Transfer of licence under s. 13 or s. 14 of the Animal Control Bylaw	\$10.00 per transfer			

\* For each licence issued on or after April 1 of the calendar year, the fee will be pro-rated on a monthly basis, based on the number of months left in the calendar year.

<b>Impound Fees</b> (all fees are subject to applicable taxes)			
<b>Fee 1<sup>st</sup> Impoundment</b>	<b>Fee</b>		
	<b>1<sup>st</sup> Impoundment</b>	<b>1<sup>st</sup> Impoundment</b>	<b>3<sup>rd</sup> and Subsequent Impoundment</b>
licence fee plus \$100.00	licence fee plus \$100.00	licence fee plus \$100.00	licence fee plus \$200.00
licence fee plus \$ 25.00	licence fee plus \$ 25.00	licence fee plus \$ 25.00	licence fee plus \$200.00
\$200.00	\$200.00	\$200.00	\$200.00
\$100.00 \$ 25.00 per animal	\$100.00 \$ 25.00 per animal	\$100.00 \$ 25.00 per animal	\$100.00 \$ 25.00 per animal
<b>Fee</b>	<b>Fee</b>		
\$50.00 per hour or portion thereof	\$50.00 per hour or portion thereof		
\$15.00	\$15.00		
Actual Cost	Actual Cost		



**Schedule 3 – Animal Control**  
Animal Control Bylaw, 2006, No. 2622

<b>Dangerous Dog Impound Fees</b> <b>(to be paid at time of reclamation of Dangerous Dog)</b> <b>(all fees are subject to applicable taxes)</b>			
<b>Description</b>	<b>Fee</b>		
	<b>1<sup>st</sup> Impoundment</b>	<b>2<sup>nd</sup> Impoundment</b>	<b>3<sup>rd</sup> and Subsequent Impoundment</b>
Unlicensed dangerous dog	licence fee plus \$1,000.00	licence fee plus \$2,000.00	licence fee plus \$5,000.00
Licensed dangerous dog	\$1,000.00	\$2,000.00	\$5,000.00
<b>Description</b>	<b>Fee</b>		
Dangerous dog that has caused injury to a person or a domestic animal	\$5,000.00 plus all other applicable fees		
Transportation of dangerous dog from place of seizure to place of impoundment	\$100.00		
Where additional assistance is engaged by the Animal Control Officer to assist in impounding such dogs or large animals, including bulls and stallions	\$50.00 per hour or portion thereof		
Maintenance Fee for each day or part thereof the dangerous dog remains in the Animal Shelter	\$20.00 per day or portion thereof		
All extraordinary costs incurred by the Animal Control Officer in course of impounding the dangerous dog	Actual Cost		
<b>Aggressive Dog Impound Fees</b> <b>(to be paid at time of reclamation of Dangerous Dog)</b> <b>(all fees are subject to applicable taxes)</b>			
<b>Description</b>	<b>Fee</b>		
	<b>1<sup>st</sup> Impoundment</b>	<b>2<sup>nd</sup> Impoundment</b>	<b>3<sup>rd</sup> and Subsequent Impoundment</b>
Unlicensed aggressive dog	licence fee plus \$200.00	licence fee plus \$500.00	licence fee plus \$1,000.00
Licensed aggressive dog	\$200.00	\$500.00	\$1,000.00
<b>Description</b>	<b>Fee</b>		
Where additional assistance is engaged by the Animal Control Officer to assist in impounding such dogs or large animals, including bulls and stallions	\$50.00 per hour or portion thereof		
Maintenance Fee for each day or part thereof the dangerous dog remains in the Animal Shelter	\$20.00 per day or portion thereof		
All extraordinary costs incurred by the Animal Control Officer in course of impounding the dangerous dog	Actual Cost		

**Schedule 3 – Animal Control**  
Animal Control Bylaw, 2006, No. 2622

<b>Other Fees</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fee</b>
Fee to destroy or otherwise dispose of a dog delivered to the Animal Shelter	\$150.00
Fee to pick up and destroy or otherwise dispose of a dog	\$200.00

**Schedule 4 – Building Permit Fees & Charges**  
 Building and Plumbing Regulation Bylaw, 2003, No. 2498

<b>Application Fees</b> (all fees are subject to applicable taxes)	
<b>Application Type</b>	<b>Fees</b>
Single Family Dwellings (new dwellings, additions, alterations, renovations)	\$ 154.00
Multi-Family, Commercial, Industrial and Institutional New Buildings or Additions	\$2,200.00
Alteration, Renovations or Tenant Improvements	\$ 154.00
Plumbing Permit (where there is no separate building permit required)	\$ 77.00
Fire Sprinkler System	\$ 77.00
All Other Permits	\$ 154.00
<b>Building Permit Fees Based on Construction Value*</b> (all fees are subject to applicable taxes)	
<b>Construction Value</b>	<b>Fees</b>
\$0 - \$10,000	\$154.00
\$10,001 - \$50,000	\$154.00 plus \$10.56 for each \$1,000 or part thereof over \$10,000
\$50,001 - \$100,000	\$576.00 plus \$10.23 for each \$1,000 or part thereof over \$50,000
\$100,001 - \$500,000	\$1,088.00 plus \$9.63 for each \$1,000 or part thereof over \$100,000
\$500,001 and over	\$4,940.00 plus \$9.35 for each \$1,000 or part thereof over \$500,000

\*(a) The value of the work includes excavation and site preparation.

\*(b) The permit fee is doubled if the work is commenced prior to the issuance of the permit.

\*(c) The permit fee, for repairs for water penetration damage to a multi-family residential building built between 1983 and 1998, is zero(0).

\*(d) The permit fee is reduced by 10% to a maximum of \$250.00, if a registered professional certifies Building Code compliance.

**Refunds for Permit Fees listed in Schedule 4:**

(a) The City may issue a refund of:

(i) 100% if the person who has paid the permit fee applies for the refund in writing before the City has issued the permit;

(ii) 50% if the person who has paid the permit fee applies for the refund in writing after the City has issued the permit.

<b>Miscellaneous Fees</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fees</b>
Building Moves within and into the City	\$ 220.00 plus travel to inspection site outside of the City at \$0.59 per kilometre, plus \$154.00 for the first \$10,000 of construction value and \$10.56 for each additional \$1,000 of construction value or part thereof.
Building Moves outside the City	\$154.00
Transfer or Renewal of Permit	\$154.00
Demolition Permit	\$154.00
Re-inspection Fee	\$ 77.00
Review of an Alternative Solution Report	\$440.00

**Schedule 4 – Building Permit Fees & Charges**  
 Building and Plumbing Regulation Bylaw, 2003, No. 2498

<b>Miscellaneous Fees</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fees</b>
Each subsequent revision to an Alternative Solution Report	\$330.00
Legalize a Secondary Suite	\$ 250.00
Removal of a Secondary Suite	\$ 200.00
Digitally scanning permit drawings	\$3.00 per sheet
Occupant Load Confirmation	\$100.00
Revision of change of building plans or related documents (After permit issuance)	Actual time spent on plan review @ \$60.00/hour (Minimum charge of \$60.00)
Voluntary inspection of an existing building or plumbing system	\$100.00/hour

<b>Interim Occupancy Permit Fees</b> (all fees are subject to applicable taxes)	
<b>Occupancy Type</b>	<b>Fees</b>
All residential occupancies	\$50/unit for first 60 days \$25/unit per 30 days thereafter
All other occupancies	\$500 for first 60 days \$250 per 30 days thereafter
<b>Plumbing Permit and Inspection Fees</b> (all fees are subject to applicable taxes)	
<b>Permit Type</b>	<b>Fees</b>
Base plumbing permit fee	\$77.00
Fee for each plumbing fixture (in addition to base plumbing permit fee)	\$25.85 for each plumbing fixture as defined in the current edition of the BC Building Code
<b>Fire Suppression System Fees</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fee</b>
Fire suppression sprinkler system permit	\$77.00 plus \$1.75 for each sprinkler head

**Schedule 5 – Business Licence Fees**  
Business Licence Regulation Bylaw, 2004, No. 2564

The fees specified in the Fees and Charges Bylaw for “*Business Licence Regulation Bylaw, 2018, No. 3086* shall be increased on January 1 of each year by the greater of 3% and any percentage increase in the Statistics Canada Consumer Price Index for Vancouver between August 1 in the year prior to the preceding year and August 1 in the preceding year.

**Fees from January 1, 2022 to December 31, 2022**

<b>Classification</b>	<b>Proposed License Fees</b>
Non-Profit Organization	No charge
Government Services	No charge
Non-Resident	\$ 202.50
Mobile Vendor	\$1,563.00
Food Primary (restaurants)	\$ 259.00
Liquor Primary (bars, pubs, neighbourhood pubs)	\$5,605.00
Liquor Primary (cabarets, nightclubs)	\$7,922.00
Gaming Activities	\$7,922.00
Personal Health Enhancement Centers	\$7,922.00
Residential Rental Property (CFRRR Certified)	\$ 202.50
Residential Rental Property (CFRRR Uncertified)	\$ 722.00
Home Occupation	\$ 202.00
Newspaper distribution Vending Boxes	\$202.50 plus \$32.00 per unit
Donation Drop Boxes	\$202.50 plus \$100 per donation drop box
All Other Uses not defined above	\$202.50

**Business License Application Administration Fee:**

Each new business license application shall accompany with a business license application administration fee in addition to the business license fee.

- a) Business License Application Administration Fee \$60.00

**Re-Inspection Fee:**

Where more than one re-inspection is required due to non-compliance with the Business Licence Regulation Bylaw, 2013, No. 2916, the owner shall pay a re-inspection fee for each re-inspection after the initial re-inspection.

- b) Re-Inspection Fee \$60.00

**Penalties**

Where a business license has not been renewed and license fee has not been paid by December 31 but:

- (a) Paid between Jan 1 to Jan 31, an additional 25% fees shall be payable to renew the license.  
(b) Paid after Jan 31, and additional 50 % fees shall be payable in order to renew the license.

**Pro-Rating License Fee**

The License fee shall be pro-rated on monthly basis.

- c) \$60.00

**Schedule 6 – Controlled Substance Property Fees**  
 Controlled Substance Property Bylaw, 2006, No. 2625

<b>Controlled Substance Property Fees</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fees</b>
Special safety inspection, including initial property research, the posting of a notice of inspection and the initial inspection	\$2,000.00
After the initial inspection, each additional inspection	\$500.00 per inspection
For a subsequent inspection if the owner or occupier has failed to undertake an action by the Fire Chief, the Council or a person authorized under the bylaw to order the action	\$500.00 per subsequent inspection
Shutting off a water service	\$100.00
Re-connecting a water service	\$100.00
Re-inspecting and re-sealing a water service after alteration or tampering	\$500.00
Administration and overhead for the purposes of section 8.1(a)	\$300.00 per inspection
Administration and overhead for the purposes of section 8.1(b)	Actual cost to the City

## Schedule 7 – Engineering and Filming Service Fees

Fees and Charges Bylaw No. 3198, 2021

<b>Engineering and Filming Service Fees (all fees are subject to applicable taxes)</b>		
<b>Engineering Service</b>	<b>Fee</b>	<b>Comment</b>
Banner Permit	\$200.00	
Garbage Tag Stickers	\$ 3.00	Non-refundable
Highway Use Permit	\$125.00	Non-refundable
Street Usage	\$250.00 per block, per side of roadway per day	Minimum charge is \$250.00
Street Obstruction/Temporary Closure	\$500.00 per day	Minimum charge is \$500.00
Daily Parking Stall Rental – Timed Stalls <sup>1</sup>	\$20.00 per stall per day	On-street spaces and City parking lots
Noise Exemption Permit Fee	\$75.00 per day	

<b>Engineering and Filming Service Fees (all fees are subject to applicable taxes)</b>		
<b>Engineering Service</b>	<b>Fee</b>	<b>Comments</b>
Highway Use Damage Deposit		Refundable
Light Duty <sup>2</sup>	\$ 1,000.00	
Medium Duty <sup>3</sup>	\$ 5,000.00	
Heavy Duty <sup>4</sup>	\$10,000.00	
Pavement Degradation Fee	\$15.00 per square meter	Minimum \$500.00 charge
Pavement Reinstatement Fee	\$100.00 per square meter	Minimum \$500.00 charge
Legal Signal Timing Requests	\$300.00 per request	
Legal Traffic Operations Requests	\$300.00 per request \$105.00/hour for each additional hour	includes first hour and a half of staff time
Traffic Volume Count Request	\$75.00 for 1 <sup>st</sup> request \$25.00 for each additional request*	*additional requests must be made at the same time as 1 <sup>st</sup> request
Newspaper Box Placement on Public Property	\$75.00 per newspaper box, per year	Non-refundable

Confiscation fee for removal of newspaper boxes contravening permit requirements on public property	\$250.00 per newspaper box	Non-refundable
Streetlight Banner Application Fee	\$100	Non-refundable
Streetlight Banner Installation	\$250 mobilization fee \$60 per banner installation fee \$150 each for installation of banner and supply and installation of hardware	
<b>Filming Service</b>	<b>Fee</b>	<b>Comments</b>
Filming Permit Application Fee  - Application made 10 or more days prior to filming - Application made less than 10 days prior to filming - Additional Location Fees - Student Film Application Fee	\$300.00 \$500.00 \$100.00 per location \$50.00	Non-refundable
Business License Fee	See Business License Fees	Non-refundable
<b>Engineering and Filming Service Fees (all fees are subject to applicable taxes)</b>		
<b>Filming Service</b>	<b>Fee</b>	<b>Comments</b>
City Parks & Public Facilities <sup>5</sup>	See Park Facility Fees and Special Event Fees – Rental based on commercial rates  If not listed in the Parks, Facilities and Special Event Fees charge is:  \$500.00 per day – Neighbourhood Park  \$1,000.00 per day – City Park, Douglas Park and Sendall Gardens	Does not include the Parks or Public Facilities parking lots, which are charged separately.
City Parking Lots <sup>5</sup>	\$500.00 per day	Does not include timed stalls which are charged per stall per day under Engineering Service fees.
Filming and Special Event – Site Inspection	\$75.00 per inspection	



<p>Filming and Special Event – Fire Protection Standby</p> <ul style="list-style-type: none"> <li>- Pumper Trucks</li> <li>- Aerial Device</li> <li>- Rescue Vehicles (to include the delivery of any of the following services: <ul style="list-style-type: none"> <li>• High Angle Rescue</li> <li>• Trench Rescue</li> <li>• Confined Space</li> <li>• Husar</li> <li>• Water Rescue</li> </ul> </li> </ul>	<p>\$ 550.00 per hour  \$1,200.00 per hour  \$2,000.00 per hour</p>	
<p>Staff Time:</p> <ul style="list-style-type: none"> <li>- RCMP Police (Officers)</li> <li>- RCMP Police (Clerical)</li> <li>- Fire &amp; Rescue Service (Firefighters)</li> <li>- Public Works Dept. (Labourers)</li> </ul>	<p>\$150.00/hour per officer  \$52.50/shoot  Included in vehicle costs    Actual cost +10% admin fee</p>	<p>Traffic control, shoot scenes, etc.  To coordinate RCMP callout    General Services</p>

- <sup>1</sup> - Applies to parking for Highway Use Permits, Special Event Permits, Film Permits, Building Permits and Sign Permits
- <sup>2</sup> - Light duty: for all work involving purely hand tools, and located completely within the boulevard and outside of the paved road area.
- <sup>3</sup> - Medium duty: for all work not involving heavy equipment but still located within the edges of the paved roadway including manhole access or median landscaping;
- <sup>4</sup> - Heavy duty: for all work involving the use of heavy equipment including excavation, paving, and underground or overhead utility work;
- <sup>5</sup> - Rental of City Parks, Public Facilities and Parking Lots may not grant the applicant exclusive use of these facilities. Applicant may be required to maintain access for use by the public or other user groups.

**Refunds for Permit Fees listed in Schedule 7:**

- (b) The City may issue a refund (except where fee is non-refundable) of:
  - (i) 100% if the person who has paid the permit fee applies for the refund in writing before the City has issued the permit less refund process fee (see Schedule 2);
  - (ii) 50% if the person who has paid the permit fee applies for the refund in writing after the City has issued the permit.

**Schedule 8 – Fire Protection & Safety Fees**  
 Fire Protection and Safety Bylaw No. 2784, 2009

<b>Fire Protection &amp; Safety Fees</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fee</b>
<b>Cost Recovery</b>	
Demolish or remove anything to prevent the spread of fire	Actual Cost
Contamination and replacement of equipment	Actual Cost
Fee for securing premises	Actual Cost
Provision of services as a result of negligence	Actual Cost
<b>Permits</b>	
Storage of Explosive Material Permit	\$200.00
Flammable Liquids and Combustible Goods Permit	\$200.00
<b>Plan Reviews</b>	
Review of a new fire safety plan	\$200.00
Review of an existing or amended fire safety plan	\$ 75.00
Equivalency Determination	\$300.00
<b>Inspections</b>	
Additional Inspections	\$100.00

**Schedule 9 – Parking Facility Fees**  
Fees and Charges Bylaw No. 2837, 2010

<b>Parking Fees</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fee</b>
Monthly Parking Permit	\$45.00

**Schedule 10 – Parks, Facilities and Special Event Fees**  
Fees and Charges Bylaw No. 3198, 2021

<b>Admission Rates – Timms Community Centre and Douglas Recreation Centre</b> (applicable taxes included)						
	Child* 4 – 12 years	Youth 13-18 years	Student with valid ID	Adult 19+ years	Senior 60+ years	Family**
Drop-in	\$ 2.75	\$ 4.10	\$ 4.10	\$ 5.50	\$ 4.10	\$ 11.00
10 visit	\$ 24.75	\$ 36.90	\$ 36.90	\$ 49.50	\$ 36.90	\$ 99.00
20 visit	\$ 44.00	\$ 65.60	\$ 65.60	\$ 88.00	\$ 65.60	\$ 176.00
1 month	\$ 33.00	\$ 49.20	\$ 49.20	\$ 66.00	\$ 49.20	\$ 132.00
3 month	\$ 74.25	\$ 110.70	\$ 110.70	\$ 148.50	\$ 110.70	\$ 297.00
6 month	\$ 111.40	\$ 166.05	\$ 166.05	\$ 222.75	\$ 166.05	\$ 445.50
1 year	\$ 178.25	\$ 265.70	\$ 265.70	\$ 356.40	\$ 265.70	\$ 712.80

PRAC - \$20.00/year for access to games room and fitness track only.

External Trainer Annual Pass \$300 or \$90/quarter plus regular admission fees for trainer and client.

\* Children under 4 years are free.

\*\* Family is a combination of 2 parents, guardians or grandparents with children under the age of 19 years who reside in the same household, with a maximum of two adults per family group.

<b>Admission Rates – Al Anderson Memorial Pool</b> (for public and length swimming only; does not include fitness classes or special events) (applicable taxes included)						
	Child* 4 – 12 years	Youth 13-18 years	Student with valid ID	Adult 19+ years	Senior 60+ years	Family**
Drop-in	\$ 2.05	\$ 3.05	\$ 3.05	\$ 4.10	\$ 3.05	\$ 8.20
10 visit	\$ 18.45	\$ 27.45	\$ 27.45	\$ 36.90	\$ 27.45	\$ 73.80
20 visit	\$ 32.80	\$ 48.80	\$ 48.80	\$ 65.60	\$ 48.80	\$ 131.20
1 month	\$ 24.60	\$ 36.60	\$ 36.60	\$ 49.20	\$ 36.60	\$ 98.40
Season Pass	\$ 65.60	\$ 97.60	\$ 97.60	\$131.20***	\$ 97.60	1 <sup>st</sup> child pays full rate; 2 <sup>nd</sup> child pays 75%; 3+ children pay 50% of full rate.

\* Children under 4 years are free.

\*\* Family is a combination of 2 parents, guardians or grandparents with children under the age of 19 years who reside in the same household, with a maximum of two adults per family group.

\*\*\*Adult season pass is interchangeable between parents.

<b>Room Rental Rates – Douglas Recreation Centre</b> (all rates are subject to applicable taxes)				
Room	Capacity (persons)	Non-Profit Rate per Hour	Private Rate per Hour	Commercial Rate per Hour
Preschool Room	20	\$ 9.00	\$ 18.00	\$ 27.00
Multipurpose Room	50	\$ 12.50	\$ 25.00	\$ 37.50
Games Room	20	\$ 9.00	\$ 18.00	\$ 27.00
Main Hall	217	\$ 36.00	\$ 72.00	\$108.00
½ of Main Hall	100	\$ 18.00	\$ 36.00	\$ 54.00
Kitchen	10	\$ 18.00	\$ 36.00	n/a

Damage Deposit: \$500.00

**Schedule 10 – Parks, Facilities and Special Event Fees**

Fees and Charges Bylaw No. 3198, 2021

<b>Room Rental Rates – Al Anderson Memorial Pool</b> (all rates are subject to applicable taxes)				
<b>Room</b>	<b>Capacity (persons)</b>	<b>Non-Profit Rate per Hour</b>	<b>Private Rate per Hour</b>	<b>Commercial Rate per Hour</b>
Multipurpose Room	50	\$12.50	\$25.00	\$37.50
<b>Pool Rental Rates – Al Anderson Memorial Pool</b> (all rates are subject to applicable taxes)				
<b>Group</b>			<b>Fee</b>	
Langley Flippers Swim Club Practice			\$ 3.00 /lane/hour	
Langley Flippers Swim Club Competition			\$ 176.88 /hour or \$ 22.11 /lane/hour	
Non-Profit (75 swimmers or less)			\$117.92 /hour or \$14.74 /lane/hour	
Non-Profit - Each Additional Guard			\$47.18 /hour	
Commercial (75 swimmers or less)			\$153.28 /hour or \$19.16 /lane/hour	
Commercial - Each Additional Guard			\$47.18 /hour	

Damage Deposit: \$500.00 for multipurpose room only.

<b>Room Rental Rates – Timms Community Centre</b> (all rates are subject to applicable taxes)				
<b>Room</b>	<b>Capacity (persons)</b>	<b>Non-Profit Rate per Hour</b>	<b>Private Rate per Hour</b>	<b>Commercial Rate per Hour</b>
Multipurpose Room (1 through 3)	55	\$ 12.50	\$ 25.00	\$ 37.50
Multipurpose Room 4	30	\$ 12.50	\$ 25.00	\$ 37.50
Gymnasium*	300	\$ 67.00	\$134.00	\$201.00
Kitchen	8	\$ 18.00	\$ 36.00	n/a

Damage Deposit: \$500.00

\* Plus the cost of an attendant during the event AND setup/takedown staffing costs.

<b>Facility Fees – Ice User Fees</b> (all fees are subject to applicable taxes)	
<b>User</b>	<b>Fee</b>
Prime Hours Subsidized Rate <sup>+</sup>	\$110.34 /hour
Non-Prime Hours Subsidized Rate <sup>+</sup>	\$ 82.76 /hour

<sup>+</sup> Prime and Non-Prime unsubsidized rates are determined by the Ice Provider.

**Schedule 10 – Parks, Facilities and Special Event Fees**  
Fees and Charges Bylaw No. 3198, 2021

<b>Park Facility Fees – Various Locations</b> (all fees are subject to applicable taxes)		
<b>Facility</b>	<b>Fee</b>	<b>Damage Deposit</b>
City Park Picnic Shelters & BBQ Areas	\$10.00/hour	n/a
City Park Gazebo	\$ 4.00/hour	n/a
Community Stage for Non-Profit/Community Groups	\$ 225.00	\$500.00
Legacy Gardens Gazebo* (for wedding ceremonies or photographs)	\$ 150.00	n/a
Spirit Square Performance Platform**		
Non Profit	\$ 25.00/hour or \$ 200.00/day	\$500.00
Commercial	\$ 50.00/hour or \$ 400.00/day	\$500.00
Local Schools	\$ 10.00/hour or \$ 80.00/day	\$500.00
Nicomekl Community Garden Plot	\$50.00	\$25.00 for key
McBurney Plaza		
Public	\$76.00/hour	\$500.00 plus
Non Profit	\$38.00/hour	\$500.00 security/
Commercial / Filming	\$114.00/hour	bond deposit <sup>3</sup>
Staff Costs (where applicable)	Actual cost + 10% admin fee	
Innes Corners Plaza		
Public	\$76.00/hour	\$500.00 plus
Non Profit	\$38.00/hour	\$500.00 security/
Commercial / Filming	\$114.00/hour	bond deposit <sup>3</sup>
Staff Costs (where applicable)	Actual cost + 10% admin fee	
<b>Sports Fields</b>	<b>Season</b>	<b>Fee</b>
Damage Deposit	Regular Season	\$ 500.00
Damage Deposit	Tournament	\$1,000.00

\* Sendall Gardens cannot be booked or reserved

\*\* Minimum 2 hour rental (includes set up and take down); rental includes basic lighting and power; renter is responsible for supply of sound equipment.

<b>Special Event Fees and Charges</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fee</b>
Special Event Fee	\$ 220.00
Special Event Damage Deposit	Determined by nature of event
Performance Deposit	\$ 1,000.00
Performance Deposit – Previous non-compliance	\$25,000.00
Turf Restoration	Actual Cost
Water Line/Electrical Repair	Actual Cost
Brick/Paver Repair	Actual Cost
Highway Use Permit Fee	See <a href="#">Engineering and Filming Cost Fees</a>
Extra City Staff	Actual Cost

**Refunds for Facility Rentals listed in Schedule 10:**

- (c) The City may issue a refund of:
  - (i) 100% if the refund is requested at least 14 days before the actual booked date; or
  - (ii) 90% if the refund is requested less than 14 days but more than 48 hours before the actual booked date.
- (d) The City will not issue a refund if:
  - (i) The refund is requested less than 48 hours before the actual booked date;
  - (ii) There is inclement weather that affects the booking for an outdoor facility rental; or
  - (iii) The booking is for the use of Al Anderson Memorial Pool.

**Schedule 11 – Planning, Land & Development Fees**  
 Fees and Charges Bylaw No. 3198, 2021 and  
 Development Application Procedures Bylaw, 2003, No. 2488

<b>Planning, Land &amp; Development Fees</b> (all fees are subject to applicable taxes)		
<b>Development Application or Service</b>	<b>Base Fee</b>	<b>Additional Fee</b>
Development Permit <sup>1</sup> Development Variance Permit <sup>1</sup>	\$3,000.00	\$1.00/m <sup>2</sup> gross floor area (non-residential) \$100.00/unit (residential)
Zoning Bylaw Amendment	\$6,000.00*	\$0.10/m <sup>2</sup> site area
Zoning Bylaw Text Amendment	\$1,000.00	n/a
Official Community Plan Amendment	\$10,000.00*	n/a
Land Use Contract Amendment Single Family Residential Lot	\$2,500.00* \$ 300.00*	n/a
Restrictive Covenant Discharge Fee	\$ 250.00	n/a
Restrictive Covenant Prep/Registration	Actual Cost	
Board of Variance Appeal	\$ 250.00	n/a
Comfort Letter	\$ 190.48**	n/a
Liquor Licence Application requiring local government approval	\$2,000.00	\$2,000.00 in addition to the base fee if a public consultation process is deemed appropriate by City Council as part of the process
Subdivision Application (Standard, Bare Land Strata, Strata Conversion and Phased Strata)	\$2,000.00	\$100.00 per unit or parcel created plus \$50.00 for final approval of the plans by the Approving Officer <sup>+</sup> <i>(There is a \$100.00 credit per unit or parcel that previously existed, provided that no change in the property land usage occurs.)</i>
Telecommunications Antenna Application (where no public consultation is required under Telecommunications Antenna Policy)	\$1,000.00	n/a
Telecommunications Antenna (where public consultation is required under Telecommunications Antenna Policy)	\$2,000.00	n/a

<sup>1</sup> Maximum of \$12,000.00 total application fee for each application type.

\* ½ of total fees are refundable if application is refused/withdrawn prior to publishing or delivery of notices.

\*\*Per property or per fire incident

<sup>+</sup> pursuant to section 83 of the Land Title Act, RSBC, 1996, c. 250 and its amendments

**Schedule 12 – Security Alarm System Fees**  
Fire and Security Alarm System Regulation Bylaw No. 2002, 2462

<b>False Alarm Fees</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fee</b>
Second False Alarm to the same real property, during any consecutive twelve month period	\$ 60.00
Third False Alarm to the same real property, during any consecutive twelve month period	\$ 90.00
Fourth and each subsequent False Alarm to the same real property, during any consecutive twelve month period	\$135.00



**Schedule 13 –Lawn Sprinkling Permit**  
Drinking Water Conservation Plan 2017, No. 3037

<b>Lawn Sprinkling Permit</b> (all fees are subject to applicable taxes)	
<b>Description</b>	<b>Fee</b>
New sodded or seeded lawn	\$50.00 with proof of purchase of sod or seed
Existing lawn to receive nematode application	\$0.00 with proof of purchase of nematodes

**Schedule 14 – Bylaw Notice Enforcement Bylaw**  
Bylaw Notice Enforcement Bylaw, 2021, No. 3139

<b>Description</b>	<b>Fee</b>
Bylaw adjudication fee	\$25.00