

# ELEGANT GLASS HOLDINGS

#52-13370 78<sup>TH</sup> AVENUE, SURREY, BC V3W 0H6

PH: [604.572.9656](tel:604.572.9656) | [naman@elegantglass.ca](mailto:naman@elegantglass.ca)

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Date: March 11, 2024

To: All Residential Tenants Residing at 20220/20228/20230 Michaud Crescent, Langley, BC

The reason why we are writing you today is to inform you that we have submitted a redevelopment application to the City of Langley Development Services Department (City Hall), for the purpose of demolishing the existing building and redeveloping the property. Our redevelopment proposal consists of a Rezoning Amendment Bylaw application and a Development Permit application.

If this development proposal is approved by Langley City Council, the new development will consist of One buildings with an approximate total of 69 apartment units, of which 67 units will be strata title condominium suites for sale and 2 market rental units. We anticipate commencing construction in the Spring of 2025.

We will be mailing you updates in the upcoming weeks and months to ensure you are kept well informed on the status of our application, the timing of this development application being presented to Council and the impact it will have on your residency.

According to the new City of Langley Official Community Plan (OCP) Bylaw 2021, No. 3200, the City of Langley requires developers to undertake the following when proposing to redevelop an existing rental building:

1.18. Tenant Relocation Plans require development permits for redevelopment or major renovations resulting in permanent relocation of tenants in existing residential rental units to provide a Tenant Relocation Plan. At a minimum, and along with Council Policy regarding tenant relocation, the Tenant Relocation Plan must include the following components:

- 1.18.1. Early communication with tenants;
- 1.18.2. Designating a relocation coordinator;

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1.18.3. Financial compensation provided based on length of tenancy and Residential Tenancy Act; 1.18.4. Arrangement, at the choice of the applicant, for an insured moving company or a flat rate payout for moving expenses;

1.18.5. Assistance finding new accommodations and relocation; and,

1.18.6. Existing tenants shall be provided Right of First Refusal to move back into the new building or at the new non-market rents in circumstances when the replacement unit is social housing.

In closing, Elegant Glass Holdings Ltd. will be providing relocation assistance based on Council Policy CO-81 and is committed to providing enhanced communication with you regarding this redevelopment proposal. We have designated Shweta Kapoor as our designated relocation coordinator. Mrs. Shweta Kapoor can be contacted by telephone at: 778-855-0198 or email on: [shwetak@myyahoo.com](mailto:shwetak@myyahoo.com) during regular business hours if you have any questions or require assistance.

Sincerely,

Namanmeet Singh  
Director  
Elegant Glass Holdings Ltd

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## Proposed Residential Tenant Relocation Plan

The following Tenant Relocation Plan is part of Elegant Glass Holdings Ltd. development application submission to assist tenants with finding alternative accommodations, and to demonstrate our commitment to providing enhanced communication and support beyond the minimum requirements of the Residential Tenancy Act.

### Occupancy Report:

Documentation on the existing rental building is provided to the City that includes the following of information:

- Number of units (occupied/not occupied);
- Unit types and sizes;
- Rental rates for each unit;
- Vacancy rate for the past year;
- Type of tenancy (lease, month to month);
- Length of tenancy for each unit; and
- Demographic profiles (mobility/accessibility issues, seniors, etc.)

The documentation of existing tenancies in the Occupancy Report helps inform tenant eligibility for assistance. Tenancies active when the Occupancy Report is accepted by the City are eligible for some compensation, and relocation/moving assistance. New tenants that move in after the date of the development application is made and this notice is given to the tenants do not qualify for assistance or compensation.

### Vulnerable Tenants:

Elegant Glass Holdings Ltd. is committed to providing additional support for vulnerable tenants. This will be assessed on an individual basis as part of the Occupancy Report. Vulnerable tenants are defined as those:

- with disabilities that have a recognized disability pension or are considered disabled for income tax purposes, and/or seniors aged 55 or older, as per BC Housing definitions;
- who qualify for deep subsidy and Rent Geared to Income (RGI) units, according to BC Housing eligibility criteria; and

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- who are currently paying monthly rent that is equivalent to or less than average month rents for RGI units in the City.
  
- Additional relocation assistance for vulnerable tenants requires the TRC to:
  - i. identify non-market, subsidized units as options for vulnerable tenants;
  - ii. identify accessible unit options, including those that are also non-market, subsidized options, as required;
  - iii. work with non-profit/non-market housing providers to find accommodations for vulnerable tenants;
  - iv. assist vulnerable tenants in making arrangements to apply for, visit/view (including transportation costs) and acquire these units, including communicating with property managers on tenants' behalf to find units;
  - v. assist with packing (manual assistance at no charge by movers working on behalf of the developer, or additional funding for movers); and
  - vi. assist vulnerable tenants in applying for rent supplements, as required;

The following financial compensation shall be provided to vulnerable tenants (this supersedes financial compensation identified under the 'Compensation' heading below):

- i. if a vulnerable tenant is relocated to a non-market, subsidized unit: 4 months rent for tenants with tenancies up to 15 years, 5 months rent for 16-20 years and 6 months rent for over 20 years; and
- ii. if a vulnerable tenant is relocated to a rental unit that is not a non-market, subsidized unit: 6 months rent, regardless of tenancy length.

If the Occupancy Report indicates there are tenants that do not have disabilities and/or are not seniors, but they qualify for RGI rents or rent supplements, the TRC is to provide additional assistance in finding suitable accommodations for these tenants and helping them apply for rent supplements, as required and upon request.

## **Tenant Communication Strategy:**

The following Tenant Communication Strategy outlines how Elegant Glass Holdings Ltd. are proactively engaged in notifying tenants of the development application process and timeline, opportunities for input, where to direct enquires, and any applicable tenant resources.

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Elegant Glass Holdings Ltd. can advise tenants that we have officially submitted our development applications to the City of Langley on 15<sup>th</sup> December 2023 to amend the Zoning Bylaw and apply for a Development Permit. The timeline to process these applications is approximately 6-18 months. The Demolition is estimated to start in spring 2025, and Elegant Glass Holdings Ltd. will notify all tenants only within four months before the demolition proceeds. Affected tenants will be informed in a timely manner throughout the development application process and formal notice shall be provided as follows:

a. Notice of Application Submission:

A notice of development application submission has been provided separately to existing tenants. The Notice shall include the date of the first Tenant Information Meeting, copy of the Tenant Relocation Plan, Tenant Assistance Package, City's Tenant Relocation Plans Policy, and the applicable sections of the Residential Tenancy Act for both existing and potential future tenants. All new tenancies beginning after the application submission must also be provided with a copy of the Tenant Relocation Plan and Tenant Assistance Plan and made aware of the development application.

Timely process updates shall be provided to the tenants by Elegant Glass Holdings Ltd., including notice of applicable Tenant Information Meetings, City Council meetings and methods for providing input to City staff and Council.

b. Formal Notice:

Upon issuance of a Demolition Permit, which cannot be issued until the development application is approved by City Council, a minimum of four months formal notice to end tenancy for demolition of a rental unit shall be given to residents upon issuance of a Development Permit.

c. New Tenants Communication:

Tenants that move in after the development application is made will be made aware of the development application and the developer will provide the same documentation as noted above in "Notice of Application Submission" before they sign a rental agreement.

d. Elegant Glass Holdings Ltd. Contact Information, address, phone number and website

Office: Unit #52 13370 78<sup>th</sup> Avenue, Surrey, BC, V3W 0H6 Telephone: 604-572-9656

Website: [www.elegantglassholdings.ca](http://www.elegantglassholdings.ca)

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Tenant Relocation Coordinator:

Elegant Glass Holdings Ltd. has appointed Shweta Kapoor as the Tenant Relocation Coordinator as part of the Tenant Relocation Plan to facilitate direct communication with tenants and provide ongoing support and assistance on securing suitable replacement accommodations in accordance with the provisions outlined in the Tenant Relocation Plan. The coordinator contact information is as follows.

Work hour: 9:00 AM – 4:00 PM, Monday to Friday, 9:00 AM – 2:00 PM, Saturday and Sunday

Telephone: 778-855-0198

Email: [shwetak@myyahoo.com](mailto:shwetak@myyahoo.com)

## **Compensation:**

- a. Financial Compensation shall be provided based on length of tenancy and can be in the form of free rent, lump sum payment, or combination of the two. Compensation is to be paid out no later than termination of tenancy:

<b><u>Length of Tenancy</u></b>	<b><u>Compensation Provided</u></b>
Up to 5 years tenancy:	2 months rent
6 to 10 years tenancy:	3 months rent
11 to 15 years tenancy:	4 months rent
16 to 20 years tenancy:	5 months rent
Over 20 years tenancy:	6 months rent

## **Moving Expenses:**

- a. Elegant Glass Holdings Ltd. shall pay \$750.00 one-bedroom units, \$1,000.00 for two-bedroom units and \$1,250 for three-bedroom units for an insured moving company to relocate existing tenants into new accommodation or provide an equivalent flat rate payout. It is the applicant's choice to have the developer arrange the moving company or accept the flat-rate payout.

## **Relocation Assistance:**

Elegant Glass Holdings Ltd. through the Tenant Relocation Coordinator shall provide assistance in finding alternative accommodations for displaced tenants as follows:

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- a. Assistance in identifying a minimum of three comparable alternate accommodations which must be located in the City of Langley and/or Township of Langley, and/or City of Surrey, and one of which must be a purpose-built rental unit;
- b. Upon tenant request, identifying suitable accommodations in municipalities other than those identified above;
- c. Upon tenant request, assisting tenants to secure a new unit through contacting property managers on behalf of tenants, arranging viewing opportunities and providing references, and assist tenants with applications for rent supplements;
- d. Maximum rents for alternate accommodations must be within 10% of CMHC rent average for the area; and
- e. Alternate accommodation options must meet the needs of the tenant (e.g., accessible units, family friendly and/or pet friendly, etc.)

## **First Right of Refusal:**

Elegant Glass Holdings Ltd. proposing the development of with strata titled ownership tenure and market rental units within the subject property. All displaced tenants will be provided with a special 5% discount off the strata unit purchase price to qualified buyers purchasing a new unit in this development, or another Elegant Glass Holdings project. For tenants returning as renters, these tenants will be offered equivalent units with a rent set at 10% below market rental rates.

## **Tenant Assistance Package:**

Elegant Glass Holdings Ltd. shall provide The Tenant Assistance Package designed for use by tenants to clearly communicate our commitment to actively engaging tenants in the development process as outlined in the Tenant Relocation Plan.

The Tenant Assistance Package shall include the following:

- Timeline and overview of the development application process;
- Development Application was submitted to Langley City staff on December 15, 2023 and reviewed by staff;
- A commitment by Elegant Glass Holdings Ltd. to provide advanced notifications and updates to tenants on upcoming Tenant Information Meetings, Council Meetings, relating to the application;
- Contact information of the dedicated Tenant Relocation Coordinator;
- Methods for advising City staff and City Council of concerns;
- Financial compensation provided by Elegant Glass Holdings Ltd., including First Right of Refusal;
- Method of requesting additional support by vulnerable tenants;
- Current copy of the British Columbia Residential Tenancy Act;

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- A copy of the City of Langley's Tenant Relocation Policy in the Official Community Plan;
- A copy of City of Langley Policy CO-81;
- Copies of applicable Tenant Resources (BC Tenant Resource and Advisory CentreTRAC, etc.)

Elegant Glass Holdings Ltd. shall provide copies of all written correspondence and confirmation that the Tenant Assistance Package has been provided to tenants, and City staff, prior to staff bringing forward a report to Council for consideration of the development application.

Final Tenant Relocation Report:

The Final Tenant Relocation Report shall be submitted to City staff prior to disconnection of services for the property. The Final Tenant Relocation Report shall provide details for each displaced tenant on the following:

- An update to the outcome on the relocation of displaced tenants, including evidence that tenants have been satisfactorily assisted by Elegant Glass Holdings Ltd. in locating alternate accommodations;
- The amount of compensation given to each tenant including monetary compensation, free rent, cost of moving, and any additional assistance or services that were provided to the tenants.



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## Tenant Assistance Package

### City of Langley Development Application Process and Anticipated Timeline

(subject to change)

Elegant Glass Holdings Ltd. is committed to provide advance notifications and updates to tenants on upcoming Tenant Information Meetings with at least two weeks' notice, City Council Meetings, relating to the application as follows:

• Development Application Submitted to Langley City Staff	December 15, 2023
• Development Application Staff Comments are awaited	
• Letter of Introduction to Residential Tenants	February 1, 2024
• 2 <sup>nd</sup> Letter to Residential Tenants	May, 2024
including: Date of First Tenant Information Meeting	
Copy of Tenant Relocation Plan, Tenant Assistance Plan, City of Langley OCP Policy, Copy of Policy CO-81 regarding Tenant Relocation Plan components.	
• Tenant Information Meeting # 1	May 2024
• Advisory Design Panel	July 2024
• Tenant Information Meeting #2	July 2024
• Council First and Second Reading	September 2024
• Council Third Reading	September 2024
• Tenant Information Meeting #3	September 2024
• Council Final Reading / approval	Early 2025
• Tenant Information Meeting #4	Early 2025
• Demolition Permit Issuance	Early 2025
• Tenant Information Meeting #5	Early 2025
• Eviction Notices	Early 2025
• Tenants Vacated, Services Disconnected.	
• Demolition Proceeds	Spring 2025

Elegant Glass Holdings Ltd. has also created a website [www.elegantglassholdings.ca](http://www.elegantglassholdings.ca) to further enhance communication with tenants, including methods of contacting staff and City Council of concerns.

Elegant Glass Holdings Ltd. **Contact Information - address, phone number, website**

Office Address: Unit #52 13370 78<sup>th</sup> Avenue, Surrey, BC, V3W 0H6

Telephone: 604-572-9656,

Website: [www.elegantglassholdings.ca](http://www.elegantglassholdings.ca)

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## **Contact information for Tenant Relocation Coordinator (TRC):**

Shweta Kapoor, Cell: 778-855-0198

Work hour: 9:00 AM – 4:00 PM, Monday to Friday,  
9:00 AM – 2:00 PM, Saturday and Sunday

Email: [shwetak@myyahoo.com](mailto:shwetak@myyahoo.com)

## **Relocation Assistance:**

Elegant Glass Holdings Ltd. through the Tenant Relocation Coordinator (TRC) shall provide assistance in finding alternative accommodations for displaced tenants as follows:

- a. Assistance in identifying a minimum of three comparable alternate accommodations which must be located in the City of Langley and/or Township of Langley, and/or City of Surrey, and one of which must be a purpose- built rental unit;
- b. Upon tenant request, identifying suitable accommodations in municipalities other than those identified above;
- c. Upon tenant request, assisting tenants to secure a new unit through contacting property managers on behalf of tenants, arranging viewing opportunities and providing references, and assist tenants with applications for rent supplements;
- d. Maximum rents for alternate accommodations must be within 10% of CMHC rent average for the area; and
- e. e. Alternate accommodation options must meet the needs of the tenant (e.g., accessible units, family friendly and/or pet friendly, etc.)

Financial Compensation provided by Elegant Glass Holdings Ltd. Based upon length of tenancy as follows:

- Up to 5 years tenancy: 4 months notice (as per RTA) plus 2 months rent;
- 6 to 10 years tenancy: 4 months notice (as per RTA) plus 3 months rent;
- 11 to 15 years tenancy: 4 months notice (as per RTA) plus 4 months rent;
- 16 to 20 years tenancy: 4 months notice (as per RTA) plus 5 months rent;
- Over 20 years tenancy: 4 months notice (as per RTA) plus 6 months rent.

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## **Moving Expenses:**

Elegant Glass Holdings Ltd. shall pay up to \$750.00 for a one bedroom unit, up to \$1,000.00 for a two-bedroom unit, and \$1,250.00 for a three bedroom unit, for an insured moving company to relocate existing tenants into alternative accommodation or provide an equivalent flat rate payment. It is the applicant's choice to have the development arrange the moving company or accept the flat-rate payout.

## **First Right of Refusal:**

Elegant Glass Holdings Ltd. are proposing both strata titled tenure and rental units on the subject property and will provide all displaced tenants returning a renter with a rent set at 10% below market rental rate. For tenants returning as purchasers, these tenants will be offered a 5% discount of the strata purchase price to qualified buyers purchasing a new unit in this development, or another Elegant Glass Holdings Ltd project.

Vulnerable Tenants: Elegant Glass Holdings Ltd. is committed to providing additional support for vulnerable tenants in accordance with City Policy CO-81. This will be assessed on an individual basis as part of the Occupancy Report.

Vulnerable tenants are defined as those:

- with disabilities that have a recognized disability pension or are considered disabled for income tax purposes, and/or seniors aged 55 or older, as per BC Housing definitions;
- who qualify for deep subsidy and Rent Geared to Income (RGI) units, according to BC Housing eligibility criteria; and
- who are currently paying monthly rent that is equivalent to or less than average month rents for RGI units in the City.

The following financial compensation shall be provided to vulnerable tenants (this supersedes financial compensation noted above);

- If a vulnerable tenant is relocated to a nonmarket, subsidized unit: 4 months rent for tenants with tenancies up to 15 years, 5 month rent for 16-20 years, and 6 months rent for over 20 years; and
- If a vulnerable tenant is relocated to a rental unit that is not a non-market, subsidized unit: 6 months rent, regardless of tenancy length.

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Additional relocation assistance for vulnerable tenants requires the TRC to:

- identify non-market, subsidized units as options for vulnerable tenants;
- identify accessible unit options, including those that are also non-market, subsidized options, as required;
- work with non-profit/non-market housing providers to find accommodations for vulnerable tenants;
- assist vulnerable tenants in making arrangements to apply for, visit/view (including transportation costs) and acquire these units, including communicating with property managers on tenants' behalf to find units;
- assist with packing (manual assistance at no charge by movers working on behalf of the developer, or additional funding for movers); and
- assist vulnerable tenants in applying for rent supplements, as required;

**City of Langley's Tenant Relocation Policy in the Official Community Plan:**

## 1.18 Tenant Relocation Plans

Require development permits for redevelopment or major renovations resulting in permanent relocation of tenants in existing residential rental units to provide a Tenant Relocation Plan. At a minimum, and along with Council Policy regarding tenant relocation, the Tenant Relocation Plan must include the following components:

- 1.18.1 Early communication with tenants;
- 1.18.2 Designated Relocation Coordinator;
- 1.18.3 Financial Compensation provided based on length of tenancy and Residential Tenancy Act;
- 1.18.4 Arrangement, at the choice of the applicant, for insured moving company or a flat rate payout for moving expenses;
- 1.18.5 Assistance finding new accommodation and relocation; and
- 1.18.6 Existing tenants shall be provided Right of First Refusal to move back into the new building or at the new non-market rents in circumstances when the replacement unit is social housing.

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City of Langley Staff Contact:

Anton Metalnikov [ametalnikov@langleycity.ca](mailto:ametalnikov@langleycity.ca) or 604-514-2830

**Langley City Council:**

**Write to Langley City Council:**

Mayor and Council  
City of Langley  
20399 Douglas Crescent  
Langley BC V3A 4B3

Contact all members of City Council by phone at 604-514-2800 or by email at [mayorcouncil@langleycity.ca](mailto:mayorcouncil@langleycity.ca)

City Mayor:

NATHAN PACHAL

Tel: 604-514-2801 (City Hall Office)

Email: [npachal@langleycity.ca](mailto:npachal@langleycity.ca)

Councillor Paul Albrecht:

[palbrecht@langleycity.ca](mailto:palbrecht@langleycity.ca)

Councilor Teri James:

[tjames@langleycity.ca](mailto:tjames@langleycity.ca)

Councilor Delaney Mack:

[dmack@langleycity.ca](mailto:dmack@langleycity.ca)

Councilor Mike Solyom:

[msolyom@langleycity.ca](mailto:msolyom@langleycity.ca)

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Councilor Leith White:

[lwhite@langleycity.ca](mailto:lwhite@langleycity.ca)

Councilor Rosemary Wallace:

[rwallace@langleycity.ca](mailto:rwallace@langleycity.ca)

Links to Applicable Tenant Resources:

Langley City Council Policy CO-81

[https://langleycity.ca/sites/default/files/uploads/Policies/POLICY - CO-81\\_TENANT\\_RELOCATION\\_PLANS.pdf](https://langleycity.ca/sites/default/files/uploads/Policies/POLICY_-_CO-81_TENANT_RELOCATION_PLANS.pdf)

Residential Tenancy Act:

[https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/02078\\_01](https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/02078_01)

Landlord Notice to End Tenancy:

<https://www2.gov.bc.ca/gov/content/housing-tenancy/residential-tenancies/ending-a-tenancy>

Tenant Resource and Advisory Centre (TRAC):

<https://tenants.bc.ca/>

Planning Staff

[planning@langleycity.ca](mailto:planning@langleycity.ca)

604-514-2830

The Residential Tenancy Branch:

<https://www2.gov.bc.ca/gov/content/housing-tenancy/residential-tenancies/contact-the-residential-tenancy-branch>

BC Housing Webpages: <https://www.bchousing.org/>

- Eligibility: <https://programfinder.bchousing.org/>
- Housing Application: <https://www.bchousing.org/housing-assistance/rental-housing>
- Subsidy Application: <https://www.bchousing.org/housing-assistance/rental-housing/subsidized-housing>

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June 17, 2024

To  
The Tenants  
20220/20228/20230 MICHAUD CRESCENT

## **ADDITIONAL ASSISTANT PACKAGE**

Elegant Glass Holdings Ltd is happy to announce Additional 2 Months Compensation Eligibility.

The owner is now offering an additional 2 x month's worth of compensation, over and above of the standard 2-6 months being offered (based on the length of tenancy) as listed in the Tenant Assistance Package, if the Tenant agrees to enter into a "mutual agreement to end tenancy early" with us to vacate the property.

Please consider this an addendum to the previous documentation provided, and feel free to reach out to Shweta Kapoor to discuss this further.

Work hour: 9:00 AM – 4:00 PM, Monday to Friday, 9:00 AM – 2:00 PM, Saturday and Sunday  
(Cell - 778-855-0198, Email: [shwetak@myyahoo.com](mailto:shwetak@myyahoo.com))

Thank you!  
Namanmeet Singh  
Director  
Elegant Glass Holdings Ltd

**SHWETA KAPOOR**

(Tenant Relocation Coordinator)

CELL: 778-855-0198

EMAIL: [shwetak@myyahoo.com](mailto:shwetak@myyahoo.com)

Working Hours:

Mon to Fri 9:00 AM - 4:00 PM

Sat & Sun 9:00 AM - 2:00PM

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July 5, 2024


Good Afternoon,

We are having our Second Tenant Information Meeting on Friday July 05, 2024 @ 5:30PM regarding the proposed development at 20228 Michaud Crescent, Langley, BC.

Point discussed:

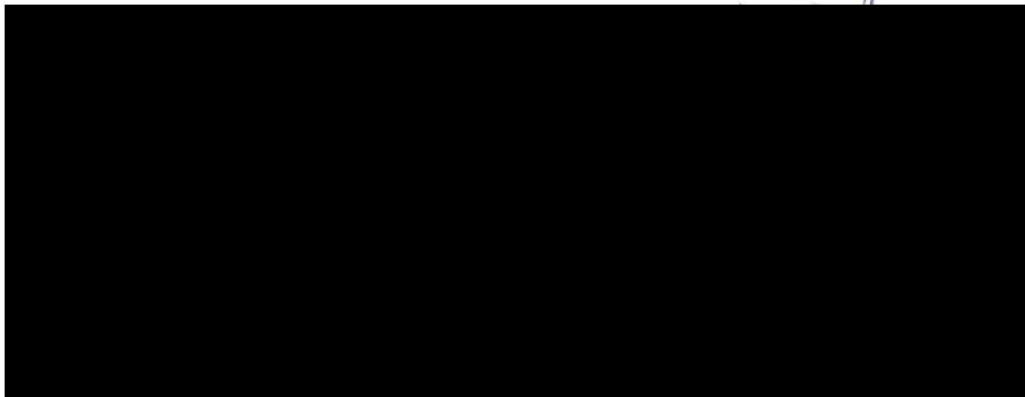
-Additional Assistance Package explained and hand over the documents

-Information to Tenants about ADP on July 18, 2024

Kind Regards  
  
Shweta Kapoor

Tenant Name

Tenant Sign



\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**SHWETA KAPOOR**

*(Tenant Relocation Coordinator)*

CELL: 778-855-0198

EMAIL: [shwetak@myyahoo.com](mailto:shwetak@myyahoo.com)

*Working Hours:*

*Mon to Fri 9:00 AM - 4:00 PM*

*Sat & Sun 9:00 AM - 2:00PM*

August 10, 2024

To  
TheTenants  
20220 / 20228 / 20230 Michaud Crescent  
Langley, BC  
V3A4B2

Hello Tenants,

We are looking to have our 3<sup>rd</sup> Tenant Information Meeting regarding the proposed development at 20220/20228/20230 Michaud Crescent, Langley, BC

Please see the proposed time below:

What: Tenant Information Meeting # 3  
When: Tuesday August 27, 2024 @ 4:30 PM PST  
Where: 20228 Michaud Crescent Langley, BC

If you're unable to attend the meeting, kindly reply back by email / call so we can help find an alternate day to hold this meeting.

Kind Regards

Shweta Kapoor  
778-855-0198

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July 4, 2024

To  
The Tenants  
20220/20228/20230 MICHAUD CRESCENT

**Advisory Design Panel (ADP) – July 18, 2024 at 7:45 pm – 8:30 pm in the Council Chambers on the second floor of Langley City Hall.**

The ADP Meeting are open to public and Tenants are free to attend if they wish (please contact [adp@langleycity.ca](mailto:adp@langleycity.ca) for more information on how to attend). The ADP meetings are focused exclusively on design and architect (form and character) and Tenant Relocation / Tenant Assistance and other non design related items will not be discussed at this meeting. The ADP meeting will be held in person on Thursday, July 18, in the Council Chambers on the second floor of Langley City Hall.

If you have any questions, please feel free to reach out to our designated Relocation Coordinator: Shweta Kapoor Cell - 778-855-0198, Email: [shwetak@myyahoo.com](mailto:shwetak@myyahoo.com). Additional information can also be found on our website at [www.elegantglassholdings.ca](http://www.elegantglassholdings.ca)

Thank you!

Namanmeet Singh  
Director  
Elegant Glass Holdings Ltd

# ELEGANT GLASS HOLDINGS

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August 27, 2024

## 1st/2nd and 3<sup>rd</sup> Reading Tenant Information Session

Dear Tenants,

On behalf of Elegant Glass Holdings, I am very glad to let you all know that we will be moving forward with council for our 1st and 2nd reading for this project on September 9, 2024 at 7pm and 3<sup>rd</sup> Reading on September 23, 2024 at 7pm. As the Council Chambers at City Hall Langley are being renovated, the city has provided the following options to attend the September 9<sup>th</sup> meeting:

Please note:

Option 1: The September 9 and 23 Council meetings will be held by Zoom videoconference and the public may register to attend the electronic council meetings to observe the proceedings by emailing [councilmeetings@langleycity.ca](mailto:councilmeetings@langleycity.ca)

Option 2: Alternatively, if the public wishes to attend City Hall in person to observe the electronic meetings, they may do so by proceeding to the CKF Boardroom on the second floor of the City Hall, prior to the start of the meetings. The room will be supervised by a City staff person.

Option 3: Another Option is YouTube livestream, complete information on public viewing logistics of the meeting is available on YouTube link:  
<https://langleycity.ca/news/virtual-meeting-format-regular-council-meeting-sept-9-2024>

*Prior and closer to the 3<sup>rd</sup> Reading on September 23, 2024, we will provide you more information on how to attend the meeting and also share the links with you.*

If you need any help or further information or have any questions, please feel free to reach out our designated Relocation Coordinator: Shweta Kapoor at 778-855-0198 Email – [shwetak@myyahoo.com](mailto:shwetak@myyahoo.com) or you may contact the undersigned at 604-726-3037.

Thank you!

Namanmeet Singh

Director

Elegant Glass Holdings Ltd.