

	Title: Request to Conduct Door-to-Door Canvassing	Policy No: CO-25
	Category: Council Policy	Classification: n/a

1. Purpose:

To provide guidelines to Council for granting permission to various organizations to conduct door-to-door canvassing.

2. Scope:

This Policy applies to all requests for door-to-door canvassing within the City of Langley.

3. Policy Statement:

The City of Langley requires door-to-door canvassers to apply for permission to do so within the municipal boundaries.

4. Principles:

- (1) Permission to canvass within the City of Langley must be approved by Council.
- (2) Campaigns are to be in the name of registered charities and shall not involve commission sales by third parties.
- (3) Approval shall be given only to organizations registered as a charity, and, if requested, they shall issue valid receipts for income tax purposes for all donations.
- (4) The only exception to (2) and (3) noted above are companies providing canvassers to non-profit organizations, after being granted approval by Council to canvass they must obtain a Mobile Vendor Business Licence prior to conducting any canvassing. The Corporate Officer will authorize the request form once proof of the licence has been verified.
- (5) Only organizations registered in British Columbia shall be considered.
- (6) Canvassing is not to take place before 9:00 am or after 8:00 pm. Mondays to Saturdays and not on Sundays or Statutory Holidays.
- (7) An organization shall not be permitted to canvass for a period longer than one calendar month within a calendar year.

5. References

Policy Number:	CO-25
Policy Owner:	Council
Endorsed by:	Senior Management Team
Final Approval:	Council
Date Approved:	April 23, 2007
Revision Date:	February 4, 2013
Amendments:	
Related Policies:	n/a
Related Publications:	n/a

6. Contact Person:

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